

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
General and Key Contacts Information

UPR - Mayaguez
P. O. Box 9000
Mayaguez, PR 00681

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WEB: *HTTP://WWW.UPRM.EDU*

SCHOOL ID 0618
INST CODE PR014.2X
LIAISON GSJ
PREPARED 07/01/2004
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CHIEF EXECUTIVE OFFICER

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SALUTATION: Dr. Velez Arocho
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CHIEF ACADEMIC OFFICER

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Dr. Chaparro
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chaparro@uprm.edu

PERSON COMPLETING FORM

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Mrs. Torres-Lugo
Statistics Official
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ACCREDITATION LIAISON OFFICER

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PERSON COMPLETING FINANCIALS

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Mrs. Padovanni
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SYSTEM/DISTRICT CEO

Dr. Antonio Garcia Padilla
Dr. Garcia Padilla
President
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agarcia@upr.edu

DIRECTOR OF THE LIBRARY

NAME: Irma Ramírez
SALUTATION: Ramírez
TITLE: Director of General Library
PHONE/EXT:
FAX:
EMAIL: *irma@rumlib.uprm.edu*
PUBS TO: General Library Director's Office
ADDRESS: UPR - Mayaguez
P. O. Box 9022
Mayaguez, PR 00681

DIR., OUTCOMES ASSESSMENT

SELF-STUDY STEERING COMMITTEE

CHAIR

NAME: Dr. Anand Sharma
SALUTATION: Dr. Sharma
TITLE: Chair MSCHE Steering Team
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CO-CHAIR

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A. INSTITUTIONAL INFORMATION

TYPE OF INSTITUTION: Master's I
INSTITUTION CONTROL: Public
INSTITUTION CALENDAR: Semester
AFFILIATION (optional): *State

DEGREE GRANTING AUTHORITY FROM:

STATE: PR
COUNTRY: USA

LICENSED TO OPERATE IN (STATES):

PR

LICENSED TO OPERATE IN (COUNTRIES):

NOTES (GENERAL/INSTITUTIONAL)

DEGREES OFFERED:

Bachelor's
Doctorate
Master's

INITIAL ACCREDITATION: 1946
LAST ACCREDITATION: 2001
REACCREDITATION VIA: Self-Study
NEXT SCHEDULED
SELF-STUDY VISIT: 2004-2005
NEXT SCHEDULED PRR: 2010

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
Graduation and Enrollment Information

UPR - Mayaguez
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C. GRADUATION DATA

AWARDS GRANTED	TOTAL AY 2001-02	TOTAL AY 2002-03
Associate's	0	0
Bachelor's	1,774	1,782
Master's	169	178
1st Professional	0	0
Doctoral	6	11
Diploma/Certificate	0	0
TOTAL	1,949	1,971

**COMPLETERS
(AY 2002-03)**

Total number of students in the cohort

**Number who completed
within 150% of time to degree**

Total transfers out

	2-year Institutions Only <u>2000 Cohort</u>	Institutions w/ Baccalaureate Programs <u>1997 Cohort</u>
	0	2,303
	0	1,151
	0	0

Note: See Instructions on cohorts.

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D. ENROLLMENT (Fall 2003)

Provide the number of students registered as of Fall 2003. The AIP for the main campus should include total enrollment for all branch campuses and other sites.

DESCRIPTION	UNDERGRADUATE		GRADUATE		The Adjusted Enrollment and the sum of Full-time and Part-time Headcount will be printed in our directory. NOTE: If your institution utilizes different credit hours for different types of full-time students, please select for the purposes of this computation, the credit-hour designation that represents the majority of your enrollment. If this approach still produces a total appears unrealistic for your institution, please explain in the "Notes" tab so that evaluators and the Commission will be better informed in their interpretation of the count that is reported.
	Fall 2002	Fall 2003	Fall 2002	Fall 2003	
a) Total credit hours of ALL part-time students <i>[If no part-time students, write "0"]</i>	7,854	7,571	675	777	
b) Number of credit hours for the credit load of a full-time student <i>[e.g., 12, 15, etc.]</i>	12	12	9	9	
c) Part-time FTE <i>[Divide (a) by (b). Round to the nearest whole number.]</i>	655	631	75	86	
d) Full-time Headcount	10,084	10,038	825	896	
e) Adjusted enrollment <i>[Sum of (c) and (d)]</i>	10,739	10,669	900	982	
f) Part-time Headcount	1,081	1,041	146	173	

If your institution typically uses a different FTE formula, please note it below for our information.

UNDERGRADUATE FTE FORMULA:

GRADUATE FTE FORMULA:

CREDIT/NON-CREDIT ENROLLMENT

FOR-CREDIT (As of Fall 2003):

Number of students matriculated, enrolled in degree programs	11,800
Number of students not matriculated, enrolled in credit-bearing courses	348
Total unduplicated for-credit headcount	12,148

NON-CREDIT (Full prior year 2002-03; July 1, 2002 - June 30, 2003) (May include students who are also taking for-credit courses)

Number of students enrolled in in non-credit, graduate level courses	0
Number of students in non-credit, undergraduate-level and other continuing education (excluding avocational) courses	0
Number of students in non-credit, avocational continuing education courses	2,846
Total non-credit enrollment	2,846

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NOTES (GRADUATION)

There are still 132 students enrolled in long programs (i.e., 5 year programs).

NOTES (ENROLLMENT)

General Enrollment by Gender and Academic Level (i.e., undergraduates and graduates) will be included with the required attachments.

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
Distance Learning, National/Specialized Accreditation, and Faculty

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E. DISTANCE LEARNING

Distance learning is a formal educational process in which the majority of the instruction occurs when the learner and the instructor are not in the same place at the same time. In this process, information or distributed learning technology is the likely connector between the learner, the instructor, or the site of program origin.

Does your institution offer courses for credit through distance learning (i.e., for the majority of instruction or entirely by distance learning)? Yes
Does not refer to courses in which distance learning technologies are used as a minor supplement (less than 50%) to in-class instruction.

HEADCOUNT: 266

Report the unduplicated headcount of students taking distance learning courses for credit in previous full academic year (2002-03){Include courses available through consortia for which your institution offers credit. Explain in the Notes if the total for 2003-04 is expected to be significantly different from the previous year.

PROGRAMS: 0

Report the number of degree programs offered in 2002-03 for which at least 50% can be completed by distance learning: [Regardless of whether the same programs are also offered in classroom settings]

MODALITIES:

Indicate which modalities are used in courses, whether distance learning is the only medium or supplements in-class instruction:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Audiotapes/Telecounsel | <input type="checkbox"/> Written Texts/Study Guides |
| <input type="checkbox"/> Videotapes | <input type="checkbox"/> Video Conferences (interactive) |
| <input type="checkbox"/> CD-ROM <input type="checkbox"/> DVD or DVD-ROM | <u>On-line Computer Instruction</u> |
| <input type="checkbox"/> One-Way Video/Audio Link | <input checked="" type="checkbox"/> via Internet (e-mail, Bulletin board, listserv, etc.) |
| <input type="checkbox"/> Cable Television Telecourses | <input checked="" type="checkbox"/> Institution's World Wide Web Site |
| <input type="checkbox"/> Public Broadcasting Channel Telecourse | <input checked="" type="checkbox"/> Wide Area Network |

Other (Explain):

F. NATIONAL AND SPECIALIZED ACCREDITATION

List below the name(s) of the national and specialized accrediting organizations that accredit your institution or its programs.

National League for Nursing Accrediting Commission
Accrediting Board for Engineering and Technology, Inc.

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G. INSTRUCTIONAL PERSONNEL (Fall 2003)

	FULL-TIME	PART-TIME	FTE
TENURED FACULTY	479	0	479
NON-TENURED FACULTY <i>(On Tenure Track)</i>	112	0	112
NON-TENURED FACULTY <i>(Not On Tenure Track)</i>	74	40	92
TOTAL INSTRUCTIONAL	665	40	683

DISTANCE LEARNING NOTES

The College of Engineering did not submit its headcount enrollment of students taking distance learning courses. If these numbers are received prior to our submitting the required attachments, we will make the necessary corrections and include them.

INSTRUCTIONAL PERSONNEL NOTES

Instructional Personnel distributed by gender and ethnicity will be included with the required attachments.

**MIDDLE STATES COMMISSION ON HIGHER EDUCATION
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Additional Locations

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List below the off-campus sites that meet the following criteria for an additional location:

A location, other than a Branch Campus (Section H-2) or an Other Instructional Site (Section H-4), that is geographically apart from the main campus and at which the institution offers at least 50% of an educational program.

Provide the headcount of students registered for credit, as of Fall 2003

Location Name	Magueyes Island, Marine Science Dept.					
City	Lajas					
State	PR <i>(See Instructions)</i>					
Country	Commonwealth of Puerto Rico					
Enter the NUMBER OF PROGRAMS that can be earned at this location						
<u>Associate's</u>	<u>Bachelor's</u>	<u>Master's</u>	<u>Doctor's</u>	<u>1st Prof</u>	<u>Certif/Dipl</u>	
0	0	1	1	0	0	
	Undergraduate		Graduate			
Full-time Headcount (As of Fall 2003)	0		79			
Part-time Headcount [As of Fall 2003]	0		4			

**MIDDLE STATES COMMISSION ON HIGHER EDUCATION
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Other Instructional Sites

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List below the off-campus sites that meet the following definition:

A location, other than a Branch Campus (Section H-2) or Additional Location (Section H-3), at which the institution offers one or more courses for credit.

Provide the headcount of students registered for credit who are served at each location, as of Fall 2003. If a particular site is used primarily in the Spring, report that number and explain it in the Notes. May be duplicated if students attend at multiple sites.

[Note: Information you provided for 2002-03 is pre-loaded. Please verify the information, and add or delete items as necessary.]

<u>NAME OF SITE</u>	<u>CITY</u>	<u>STATE</u>	<u>HEADCOUNT for credit</u>
Alzamora Farm	Mayaguez	PR	343
<u>Notes for this site:</u> Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.			
Agricultural Experimentation Station	Lajas	PR	281
<u>Notes for this site:</u> Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.			
La montaña Farm	Aguadilla	PR	28
<u>Notes for this site:</u> Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.			
Juana Diaz Substation	Juana Diaz	PR	0
<u>Notes for this site:</u> Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.			
Isabela Substation	Isabela	PR	0
<u>Notes for this site:</u> Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.			
Corozal Substation	Corozal	PR	0
<u>Notes for this site:</u> Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.			
Gurabo Substation	Gurabo	PR	0

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List below the off-campus sites that meet the following definition:

A location, other than a Branch Campus (Section H-2) or Additional Location (Section H-3), at which the institution offers one or more courses for credit.

Provide the headcount of students registered for credit who are served at each location, as of Fall 2003. If a particular site is used primarily in the Spring, report that number and explain it in the Notes. May be duplicated if students attend at multiple sites.

[Note: Information you provided for 2002-03 is pre-loaded. Please verify the information, and add or delete items as necessary.]

<u>NAME OF SITE</u>	<u>CITY</u>	<u>STATE</u>	HEADCOUNT <i><u>for credit</u></i>
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Notes for this site:

Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.

Adjuntas Substation	Adjuntas	PR	0
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Notes for this site:

Variations are due to the fact that we depend on the information submitted by the individual departments of the College of Agricultural Sciences. We intend to develop a centralized system which will allow us to obtain a valid number for completing this section.

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
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Financial Information - All Institutions

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Financial data reported for 12-month fiscal year beginning 07/01/2002 and ending 06/30/2003.

Section 1 (Education & General):	Column 1 Expenses	Pro-rated O&M INCLUDED in Column 1 (if not on line 8)
1. Instruction	\$86,452,893	
2. Research	23,098,183	
3. Public Service	14,246,523	
4. Academic Support	14,993,378	
4a. Includes Library Expenditures of (See Instructions)	\$5,596,371	
5. Student Services	7,485,665	
6. Institutional Support	21,545,378	
7. Scholarship and Fellowship Expense (Exclude scholarship allowances and tuition discounts)	26,307,763	
8. Operation/Maintenance of Plant <i>NOT Pro-rated</i>	17,569,348	
9. Depreciation Expense (if not included in lines 1 through 7)		
TOTAL E and G EXPENSES	\$211,699,131	
E&G EXPENSES REPORTED FOR PREVIOUS YEAR	\$199,508,370	

Note: IPEDS combines some of the expense items for its report. For Middle States, please report them separately by taking the data from other sources (e.g., your audited financial statement).

PERSON COMPLETING FINANCIALS Mrs. Carmen T. Padovanni

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NOTES

**MIDDLE STATES COMMISSION ON HIGHER EDUCATION
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Significant Developments/Required Attachments

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J. SIGNIFICANT DEVELOPMENTS

Please provide the Commission with early notice of any substantive changes your institution is considering for academic years 2004-05 or 2005-06, limited to the topics listed below.

[Note: Please remember that it is still necessary to submit a formal written request to the Commission for approval of the proposed substantive change, prior to implementation. These changes are NOT included within the scope of your accreditation until the Commission approves them. For further information, see our policy statement "Substantive Change," available on our website at www.msache.org.]

Include potential changes that:

- * significantly alter the missions, goals, or objectives of the institution;
- * alter the legal status, form of control, or ownership;
- * establish instruction constituting at least 50% of a degree or program in a significantly different format/method of delivery;
- * establish instruction at a new degree or credential level;
- * replace clock hours with credit hours;
- * increase substantially the number of clock or credit hours awarded for successful completion of a program;
- * establish instruction constituting at least 50% of a degree program at a new geographical location;
- * relocate the primary campus or an existing branch campus (See definition in Section H, above);
- * otherwise affect significantly the institution's ability to continue to the support of existing and proposed programs.

In addition, please describe any major developments taking place at the institution. The information provided should focus on important institutional issues (e.g., development of a new strategic plan, initiation of a new capital campaign, establishment of a new academic unit such as a school or college, significant shifts in institutional enrollment or finances, etc.) Please DO NOT include matters related to the day-to-day operation of the institution.

[If your text exceeds 200 words, please note in the space available: SEE SEPARATE DOCUMENT and mail it with your required attachments.]

Our institution has trained approximately 250 professors in the use of Web CT, a Course Management System, through which courses can be can be complemented or offered entirely. These training workshops are still taking place. Twenty (20) courses were offered entirely using this modality during the current academic year, 2003-2004, and it is expected that fifty (50) to one hundred (100) courses be offered this way during the 2004-2005 year, and approximately two hundred (200) for the 2005-2006 academic year. Next year, five class rooms will be equipped with video-conference systems in order tu support the Distance Learning iniciative.

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REQUIRED ATTACHMENTS

*[Mail all documents, together in the same envelope if possible, to: Mr. Tze Joe, Information Associate,
Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, USA.]*

Please check the appropriate boxes below to verify that the following documents were mailed under separate cover no later than April 18, 2003:

- Audited Financial Statement for the most recent prior year, including any management letters the auditors attached.**
- A print edition of the institution's current catalog. If the catalog is available only online, provide the exact web address:**

If diversity is part of your institution's mission statement, please include the following material:

- A profile of student enrollment, tenured and non-tenured faculty, and the governing board, indicating gender and racial/ethnic categories, such as those used for IPEDS reporting.**

D. UPRM Enrollment
Fall 2003

	Female	Male	Total
Degree-Seeking Undergraduate	5277	5460	10737
Degree-Seeking Graduate	524	539	1063
Total Degree Seeking	5801	5999	11800
Non-Degree-Seeking Undergraduate	240	102	342
Non-Degree-Seeking Graduate	2	4	6
Total Non Degree Seeking	242	106	348
Total Unduplicated For-Credit Headcount	6043	6105	12148

G. Instructional Personnel (Fall 2003)

		FT			PT			Total		
		Male	Female	Total	Male	Female	Total	Male	Female	Total
Tenured	White-Non Hispanic	43	14	57	0	0	0	43	14	57
	Black-Non Hispanic	1	0	1	0	0	0	1	0	1
	Hispanic	247	150	397	0	0	0	247	150	397
	Asian/Pacific Islands	20	3	23	0	0	0	20	3	23
	American Indian or Native of Alaska	1	0	1	0	0	0	1	0	1
	Race/ethnicity Unknown	0	0	0	0	0	0	0	0	0
	Total	312	167	479	0	0	0	312	167	479
On Tenure Track	White-Non Hispanic	0	1	1	0	0	0	0	1	1
	Black-Non Hispanic	0	0	0	0	0	0	0	0	0
	Hispanic	82	29	111	0	0	0	82	29	111
	Asian/Pacific Islands	0	0	0	0	0	0	0	0	0
	American Indian or Native of Alaska	0	0	0	0	0	0	0	0	0
	Race/ethnicity Unknown	0	0	0	0	0	0	0	0	0
	Total	82	30	112	0	0	0	82	30	112
Not on Tenure Track/No Tenure System	White-Non Hispanic	0	0	0	0	0	0	0	0	0
	Black-Non Hispanic	0	0	0	0	0	0	0	0	0
	Hispanic	36	38	74	25	13	38	61	51	112
	Asian/Pacific Islands	0	0	0	2	0	2	2	0	2
	American Indian or Native of Alaska	0	0	0	0	0	0	0	0	0
	Race/ethnicity Unknown	0	0	0	0	0	0	0	0	0
	Total	36	38	74	27	13	40	63	51	114
Total	White-Non Hispanic	43	15	58	0	0	0	43	15	58
	Black-Non Hispanic	1	0	1	0	0	0	1	0	1
	Hispanic	365	217	582	25	13	38	390	230	620
	Asian/Pacific Islands	20	3	23	2	0	2	22	3	25
	American Indian or Native of Alaska	1	0	1	0	0	0	1	0	1
	Race/ethnicity Unknown	0	0	0	0	0	0	0	0	0
	Total	430	235	665	27	13	40	457	248	705