

**UNIVERSITY OF PUERTO RICO  
MAYAGUEZ CAMPUS  
OFFICE OF INSTITUTIONAL RESEARCH AND PLANNING**

**IPEDS  
FALL COLLECTION  
2012-2013**

- ✓ Institutional Characteristics
- ✓ Completions
- ✓ 12-month Enrollment

**October 17, 2012**

**Institutional Characteristics  
2012-2013**



Institution: University of Puerto Rico-Mayaguez (243197)

User ID: P2431971

### Part A - Mission Statement

1. Provide the institution's mission statement or a web address (URL) where the mission statement can be found. Typed statements are limited to 2,000 characters or less. The mission statement will be available to the public on College Navigator.

Mission Statement URL:

Please begin URL with "http://" or "https://"

Mission Statement

2. Are all the programs at your institution offered completely via distance education?

Yes

No

Institution: University of Puerto Rico-Mayaguez (243197)

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## Part B - Admissions and Estimated Enrollment

### 1. Does your institution have an open admission policy for all or most entering first-time degree/certificate-seeking undergraduate-level students?

If the only requirement for admission is a high school diploma or GED/other equivalent, your institution is still considered open admission. Institutions that require only an Ability to Benefit or similar test beyond the diploma/equivalent, and only reject a very small number of students based on the test, are also considered open admission.

If your institution does not have an open admission policy, you will be expected to answer additional questions (B2, B3, and B4) regarding your admissions procedures and admissions yield.

Yes

No



You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

**Part B - Admission Requirements and Services - Admission Considerations**

2. Please select the option that best describes how your institution uses any of the following data in its undergraduate selection process.

Admission Considerations	Required	Recommended	Neither Required nor Recommended	Don't Know
Secondary school GPA	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Secondary school rank	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Secondary school record	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Completion of college-preparatory program	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Recommendations	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Formal demonstration of competencies (e.g., portfolios, certificates of mastery, assessment instruments)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Admission test scores				
<u>SAT / ACT</u>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Other Test (ABT, Wonderlic, WISC-III, etc.) Note: If this is the only requirement other than a diploma or equivalent, and few students are not admitted due to this test, please return to question 1 and indicate that your institution is open admission.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>TOEFL</u> (Test of English as a Foreign Language)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

**Part B - Admission Requirements and Services - Selection Process**

3. Provide the number of first-time, degree/certificate-seeking undergraduate students who applied, who were admitted, and who enrolled (either full- or part-time) at your institution for the most recent Fall period available. Include early decision, early action, and students who began studies during the summer prior to the selected fall reporting period.

Remember that this question is only applicable to first-time students, do not include other students in these totals.

Only report students at levels that you indicated were offered in the IC Header. If you made an error in the IC Header, please call the IPEDS Help Desk and correct your error.


Select reporting period:	<input type="radio"/> Fall 2011	<input checked="" type="radio"/> Fall 2012	
	<b>Men</b>	<b>Women</b>	<b>Total</b>
Number of applicants	<input type="text" value="1,628"/>	<input type="text" value="1,269"/>	<input type="text" value="2,897"/>
Number of admissions	<input type="text" value="1,044"/>	<input type="text" value="813"/>	<input type="text" value="1,857"/>
Number (of admitted) that enrolled full-time	<input type="text" value="983"/>	<input type="text" value="770"/>	<input type="text" value="1,753"/>
Number (of admitted) that enrolled part-time	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total enrolled full-time and part-time	983	770	1,753
Percent of admissions enrolled full-time and part-time	94	95	<input type="text" value="94"/>

4. If test scores are required for admission for first-time, degree/certificate-seeking undergraduate students, provide the number and percentage of *enrolled* students submitting SAT and/or ACT scores, as well as the 25th and 75th percentile scores for each test. Provide writing test scores *only* if used for admission. Provide data for the most recent group of *enrolled* students for whom data are available. Include new students admitted the summer prior to the selected fall reporting period.

**DO NOT convert test scores** (e.g., do not convert an SAT score to an ACT scale, etc.). If you have numbers for both SAT and ACT scores, **provide the percentiles for both tests.**

Select reporting period:	<input type="radio"/> Fall 2011	<input checked="" type="radio"/> Fall 2012	<input type="radio"/> Test scores NOT required
Number of enrolled students that submitted <u>SAT</u> scores	<input type="text" value="1,753"/>		
Percent of enrolled students that submitted SAT scores	<input type="text" value="100"/>		
Number of enrolled students that submitted <u>ACT</u> scores	<input type="text"/>		
Percent of enrolled students that submitted ACT scores	<input type="text"/>		
	<b>25th Percentile</b>	<b>75th Percentile</b>	
SAT Critical Reading	<input type="text" value="542"/>	<input type="text" value="648"/>	
SAT Math			

	<input type="text" value="563"/>	<input type="text" value="708"/>
SAT Writing	<input type="text"/>	<input type="text"/>
ACT Composite	<input type="text"/>	<input type="text"/>
ACT English	<input type="text"/>	<input type="text"/>
ACT Math	<input type="text"/>	<input type="text"/>
ACT Writing	<input type="text"/>	<input type="text"/>

 **You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.**

The UPR uses the results of First-time degree seeking students on the University Evaluation and Admissions Tests (PEAU, according to its name in spanish) offered by the College Entrance Examination Board. For admission to the UPR System, only the Verbal and Mathematical Academic Aptitude subtests of PEAU are used.






**Part B - Estimated Fall Enrollment**

**Estimated 2012 Fall Enrollment**

*Provide an early estimate of the institution's fall enrollment for all levels offered. Levels should match those indicated 'Yes' in the IC Header survey. If you made an error in the IC Header survey, please contact the Help Desk.*

*These data will NOT appear in College Navigator, but will be made available via the IPEDS Data Center.*

Estimates should be based on the definitions used in the IPEDS Fall Enrollment component submitted during the spring collection (for academic institutions report an estimate of the students that are/will be enrolled as of October 15, 2012; for program reporter institutions report an estimate of students enrolled in your institution at any time between August 1 and October 31, 2012). Prior year (PY) Fall Enrollment counts are provided for reference.

	 Full-time	FT PY Enrollment	 Part-time	PT PY Enrollment	Total
<b>Undergraduate (academic or occupational programs)</b>	<input type="text" value="10,242"/>	10,897	<input type="text" value="590"/>	637	10,832
<b>Of undergraduates, those who are first-time, degree/certificate-seeking students</b>	<input type="text" value="1,753"/>	1,774	<input type="text"/>		1,753
<b>Graduate</b>	<input type="text" value="879"/>	860	 <input type="text" value="51"/>	80	930

**Part C - Student Services - Special Learning Opportunities**

**1. Does your institution accept any of the following? [Check all that apply]**

Dual credit (college credit earned while in high school)

Credit for life experiences

Advanced placement (AP) credits

None of the above

**2. What types of special learning opportunities are offered by your institution? [Check all that apply]**

ROTC

Army

Navy

Air Force

Study abroad

Weekend/evening college

Teacher certification (for the elementary, middle school/junior high, or secondary level)

Do **not** include certifications to teach at the postsecondary level.

Students can complete their preparation in certain areas of specialization

Students must complete their preparation at another institution for certain areas of specialization

This institution is approved by the state for the initial certification or licensure of teachers

None of the above

**3. If your institution grants a bachelor's degree or higher but does not offer a full 4-year program of study at the undergraduate level, how many years of completed college-level work are required for entrance?**

Number of years

Select One ▾

**Part C - Student Services - Distance Opportunities**

**4. Which of the following selected student services are offered by your institution? [Check all that apply]**

- Remedial services
- Academic/career counseling services
- Employment services for current students
- Placement services for program completers
- On-campus day care for children of students
- None of the above

**5. Does your institution have its own library or are you financially supporting a shared library with another postsecondary education institution?**

- Have our own library
- Do not have our own library but contribute financial support to a shared library
- Neither of the above


**6. Indicate whether or not any of the following alternative tuition plans are offered by your institution.**

- No
- Yes

- Tuition guarantee
- Prepaid tuition plan
- Tuition payment plan
- Other (specify in box below)

**7. Please indicate at what level(s) your institution offers distance education opportunities (courses and/or programs).**

- Undergraduate
- Graduate
- The institution does not offer distance education opportunities

 You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.




Institution: University of Puerto Rico-Mayaguez (243197)

User ID: P2431971

### Part C - Disability Service

Please indicate the percentage of all undergraduates enrolled during fall 2011 who were formally registered as students with disabilities with the institution's office of disability services (or the equivalent office).

<input type="radio"/>	3 percent or less	
<input checked="" type="radio"/>	More than 3 percent:	<input type="text" value="6"/> %

 You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

**Part D - Student Charges Questions****1. Are all full-time, first-time degree/certificate-seeking students required to live on campus or in institutionally-controlled housing?**

If you answer **Yes** to this question, you will not be asked to report off-campus room and board in the price of attendance (D11).

*This is only a screening question, and your response does not show up on College Navigator.*

If you make any exceptions to this rule, and have even one first-time, full-time student living off-campus, please answer **No** so that this does not cause conflicts with the Student Financial Aid survey. Making changes to the SFA component is very difficult and may lead to inaccurate reporting for your institution.

- No
- Yes, and we do not make **ANY** (even one) exceptions to this rule

**2. Does your institution charge different tuition for in-district, in-state, or out-of-state students?**

If you answer **Yes** to this question, you will be expected to report tuition amounts for in-district, in-state, and out-of-state students.

*Please only select **Yes** if you really charge different tuition rates, or you will be reporting the same numbers 3 times.*

- No
- Yes

**3. Does your institution offer institutionally-controlled housing (either on or off campus)?**

If you answer **Yes** to this question, you will be expected to specify a housing capacity, and to report a room charge or a combined room and board charge (D10).

- No
- Yes

Specify housing capacity for academic year 2012-13

**4. Do you offer board or meal plans to your students?**

If you answer **Yes** to this question, you will be expected to report a board charge or combined room and board charge (D10).

- No
- Yes - Enter the number of meals per week in the maximum meal plan available

- Yes - Number of meals per week can vary (e.g., students' charge meals against a meal card)

**Part D - Undergraduate Student Charges**

If the institution charges an application fee, indicate the amount.

	Amount	Prior year
<u>Undergraduate application fee</u>	20	20

**5. Charges to full-time undergraduate students for the full academic year 2012-13**

Please be sure to report an average tuition that includes all students at all levels (freshman, sophomore, etc.).

	<u>In-district</u>	<u>Prior year</u>	<u>In-state</u>	<u>Prior year</u>	<u>Out-of-state</u>	<u>Prior year</u>
All full-time undergraduates						
Average tuition	1,699	1,802	1,699	1,802	3,892	3,336
Required fees	949	949	949	949	949	949

**6. Per credit hour charge for part-time undergraduate students**

Please be sure to report an average per credit tuition that includes all students at all levels (freshman, sophomore, etc.).

	<u>In-district</u>	<u>Prior year</u>	<u>In-state</u>	<u>Prior year</u>	<u>Out-of-state</u>	<u>Prior year</u>
Per credit hour charge	55	53	55	53	114	98

**Part D - Graduate Student Charges**

If the institution charges an application fee, indicate the amount.

	Amount	Prior year
Graduate application fee	25	25

*Please do not include tuition for Doctor's Degree – Professional Practice programs.  
Data for those programs are collected separately.*

**7. Charges to full-time graduate students for the full academic year 2012-13**

	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
Average tuition	2,282	2,376	2,282	2,376	3,754	3,910
Required fees	949	949	949	949	949	949

**8. Per credit hour charge for part-time graduate students**

	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
Per credit hour charge	137	132	137	132	225	217




**Part D - Student Charges - Price of Attendance**

**11. Cost of attendance for full-time, first-time undergraduate students:**


Please enter the amounts requested below. These data will be made available to the public on College Navigator. If your institution participates in any Title IV programs (Pell, Stafford, etc.), you must complete all information. *Estimates of expenses for books and supplies, room and board, and other expenses are those from the **Cost of Attendance report** used by the financial aid office in determining financial need. Please talk to your financial aid office to get these numbers, to ensure that you are reporting correctly.*

&nbsp;

 If the **2012-13 tuition and/or fees as reported on this page** for full-time, first-time students are covered by a tuition guarantee program, check the applicable box(es) under 'Tuition Guarantee'. Additionally, please indicate the maximum % increase that is guaranteed. *These numbers are expected to be fairly small. Please contact the Help Desk if you are confused about these values and how to report them.*

Charges for full academic year	2009-10	2010-11	2011-12	2012-13	Tuition Guarantee (check only if applicable to entering students in 2012-13)	Guaranteed increase %
<b>Published tuition and required fees:</b>						
<b>In-district</b>						
Tuition	1,859	2,727	1,802	<input type="text" value="1,870"/>	<input checked="" type="checkbox"/>	<input type="text" value="4"/>
Required fees	149	149	949	<input type="text" value="949"/>	<input type="checkbox"/>	<input type="text"/>
Tuition + fees total	2,008	2,876	2,751	2,819		
<b>In-state</b>						
Tuition	1,859	2,727	1,802	<input type="text" value="1,870"/>	<input checked="" type="checkbox"/>	<input type="text" value="4"/>
Required fees	149	149	949	<input type="text" value="949"/>	<input type="checkbox"/>	<input type="text"/>
Tuition + fees total	2,008	2,876	2,751	2,819		
<b>Out-of-state</b>						
Tuition	3,884	3,890	3,336	<input type="text" value="3,892"/>	<input type="checkbox"/>	<input type="text"/>
Required fees	149	149	949	<input type="text" value="949"/>	<input type="checkbox"/>	<input type="text"/>
Tuition + fees total	4,033	4,039	4,285	4,841		
<b>Books and supplies</b>	1,825	1,825	1,825	<input type="text" value="1,825"/>		
<b>Off campus (not with family):</b>						
Room and board	8,280	8,280	8,280	<input type="text" value="8,280"/>		

Other expenses	2,125	2,125	2,125	2,125		
Room and board and other expenses	10,405	10,405	10,405	10,405		
<b>Off campus (with family):</b>						
Other expenses	2,900	2,900	2,900	2,900		

 You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

**Part E - Athletic Association**

**1. Is this institution a member of a national athletic association?**

- No
- Yes - Check all that apply
  - National Collegiate Athletic Association (NCAA)
  - National Association of Intercollegiate Athletics (NAIA)
  - National Junior College Athletic Association (NJCAA)
  - United States Collegiate Athletic Association (USCAA)
  - National Christian College Athletic Association (NCCAA)
  - Other

**2. If this institution is a member of the NCAA or NAIA, specify the conference FOR EACH SPORT using the pull down menu.**

Sport	NCAA or NAIA member		Conference
Football	<input checked="" type="radio"/> No	<input type="radio"/> Yes-Specify	Select One
Basketball	<input type="radio"/> No	<input checked="" type="radio"/> Yes-Specify	Division II Independents
Baseball	<input checked="" type="radio"/> No	<input type="radio"/> Yes-Specify	Select One
Cross country and/or track	<input type="radio"/> No	<input checked="" type="radio"/> Yes-Specify	Division II Independents

Institution: University of Puerto Rico-Mayaguez (243197)

User ID: P2431971

### Prepared by

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact	<input type="radio"/>	Finance Contact	<input type="radio"/>	Other
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Name:

Email:

How long did it take to prepare this survey component?  hours  minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**Summary****Institutional Characteristics Component Summary  
Academic Year Reporters**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2013.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

**GENERAL INFORMATION**

Mission Statement	<a href="http://www.uprm.edu/about/">http://www.uprm.edu/about/</a>
Are all the programs at your institution offered completely via distance education?	No
Special Learning Opportunities	ROTC (Army Air Force) Study abroad Teacher certification (below the postsecondary level)
Student Services	Remedial services Academic/career counseling services Employment services for current students Placement services for program completers
Credit Accepted	Dual credit (college credit earned while in high school) Advanced placement (AP) credits
Undergraduate students enrolled who are formally registered with office of disability services	6%

**PRICING INFORMATION**

Estimated expenses for academic year for full-time, first-time students	2009-10	2010-11	2011-12	2012-13
In-district tuition and fees	\$2,008	\$2,876	\$2,751	\$2,819
In-state tuition and fees	\$2,008	\$2,876	\$2,751	\$2,819
Out-of-state tuition and fees	\$4,033	\$4,039	\$4,285	\$4,841
Books and supplies	\$1,825	\$1,825	\$1,825	\$1,825
Off Campus Room and Board	\$8,280	\$8,280	\$8,280	\$8,280
Off Campus Other Expenses	\$2,125	\$2,125	\$2,125	\$2,125
Off Campus with family Other Expenses	\$2,900	\$2,900	\$2,900	\$2,900
Average undergraduate student tuition and fees for academic year 2012-13	Tuition		Fees	

**PRICING INFORMATION**

	In-district	\$1,699	\$949
	In-state	\$1,699	\$949
	Out-of-state	\$3,892	\$949
Average graduate student tuition and fees for academic year 2012-13	Tuition		Fees
	In-district	\$2,282	\$949
	In-state	\$2,282	\$949
	Out-of-state	\$3,754	\$949
Alternative tuition plans	Tuition payment plan		

**ADMISSIONS INFORMATION**

Open admission	No		
Undergraduate application fee 2012-13	\$20		
Undergraduate Admissions Fall 2012	Total	Male	Female
	Number of applicants	2,897	1,628
	Percent admitted	64%	64%
	Percent admitted who enrolled	94%	95%
Admissions Considerations	Required	Recommended	
	Secondary school GPA Secondary school record Other Test (ABT, Wonderlic, WISC-III, etc.)	N/A	
Test Scores Fall 2012 (enrolled full-time students)	# Submitting Scores	% Submitting Scores	
	SAT	1,753	100%
	ACT	N/A	N/A
	25 <sup>th</sup> Percentile	75 <sup>th</sup> Percentile	
	SAT Critical Reading	542	648
	SAT Math	563	708
	SAT Writing	N/A	N/A
	ACT Composite	N/A	N/A
	ACT English	N/A	N/A
	ACT Math	N/A	N/A
	ACT Writing	N/A	N/A

**Institutional Characteristics**

**University of Puerto Rico-Mayaguez (243197)**

Source	Description	Severity	Resolved	Options
<b>Screen: Selection Process</b>				
Screen Entry	A majority of institutions have an admissions yield less than or equal to 90%. Please correct your data or contact the IPEDS Help Desk for assistance at 1-877-225-2568. (Error #11305)	Fatal	Yes	
Reason:	Overridden by administrator. This is the only public university on the west side of Puerto Rico and has specialized programs (e.g., engineering). ACL			
Screen Entry	The 75th percentile for a majority of institutions is less than 700. Please fix or explain. (Error #11313)	Explanation	Yes	
Reason:	Student admission is based on the College Board Peau Admission tests: in Puerto Rico, only the Verbal and Mathematical Academic Aptitude subtests of PEAU are used.			
Screen Entry	You reported the number of students who submitted SAT test scores but you did not enter any percentiles. Please explain or fix. (Error #11172)	Explanation	Yes	
Reason:	Student admission is based on the College Board PEAU admissions tests; in Puerto Rico, only verbal and math scores are reported.			
Screen Entry	You reported the number of students who submitted SAT test scores but you did not enter any percentiles. Please explain or fix. (Error #11172)	Explanation	Yes	
Reason:	Student admission is based on the College Board PEAU admissions tests; in Puerto Rico, only verbal and math scores are reported.			
<b>Screen: Enrollment</b>				
Screen Entry	The number you entered, 51, is outside the expected range of within 30% of the number reported in last year's Enrollment. Please fix or explain. (Error #11190)	Explanation	Yes	
Reason:	This data has been check and validated.			
<b>Screen: Price of Attendance</b>				
Screen Entry	You indicated that you offer tuition guarantee on the pricing page, but you did not check the tuition guarantee box in Part C question 6. Please fix or explain. (Error #11231)	Explanation	Yes	
Reason:	Changes in cost are due to planned annual tuition increases at the Central UPR level. (cost per credit hour)			
Related Screens:	Price of Attendance			
Screen Entry	You indicated that you offer tuition guarantee on the pricing page, but you did not check the tuition guarantee box in Part C question 6. Please fix or explain. (Error #11231)	Explanation	Yes	
Reason:	Changes in cost are due to planned annual tuition increases at the Central UPR level. (cost per credit hour)			
Related Screens:	Price of Attendance			
Screen Entry	The tuition entered in the pricing page is expected to be within 10% of the tuition in the undergraduate tuition page. Please fix or explain. (Error #11221)	Explanation	Yes	
Reason:	Changes in cost are due to planned annual tuition increases at the Central UPR level. (cost per credit hour)			
	Undergrad Tuition,&nbsp;Price of Attendance			

Related Screens:			
Screen Entry	The tuition entered in the pricing page is expected to be within 10% of the tuition in the undergraduate tuition page. Please fix or explain. (Error #11221)	Explanation	Yes
Reason:	Changes in cost are due to planned annual tuition increases at the Central UPR level. (cost per credit hour)		
Related Screens:	Undergrad Tuition,&nbsp;Price of Attendance		



**Completions  
2012-2013**

**Institution: University of Puerto Rico-Mayaguez (243197)      User ID: P2431971**

**Completions Overview**

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2011 and June 30, 2012. Beginning with this year's data collection (2012-13), the Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2011 and June 30, 2012.

**Completions Common Errors**

Some common completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.

**Recent Changes**

- The following question on **distance education** has been added to the "CIP Data" screen:  
"Is this program offered as a distance education program?"
- The following two new screens, which collect data specifically on students have been added to this component:
  - **"All Completers"** - Collects the number of students who earned an award between July 1, 2011 and June 30, 2012 by gender and race/ethnicity. (The intent of this screen is to collect an unduplicated count of total numbers of completers.)
  - **"Completers by Level"** - Collects the number of students who earned an award between July 1, 2011 and June 30, 2012 by award level and 1) by gender; 2) by race/ethnicity; and 3) by age.

**General Information**

CIP Codes:

The [CIP 2010 Website](#) includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2000 CIP and 2010 CIP.

The Resources Page of the CIP 2010 website contains many valuable resources including:

- CIP 2010 Manual and copies of previous editions of the CIP Manual
- Crosswalk between the 2000 CIP codes and the 2010 CIP codes in Excel format

Keep in mind that some information provided by institutions on the Completions component appear in the [College Navigator](#), which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: [Survey Materials](#).

The prior year revision system can be accessed using the following link: [Prior Year Revision System](#)





















All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

All Completers

Number of students by gender and race and ethnicity earning an award between July 1, 2011 and June 30, 2012. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
<u>Nonresident alien</u>	<input type="text" value="34"/>	34	<input type="text" value="27"/>	27	61
<u>Hispanic/Latino</u>	<input type="text" value="902"/>	923	<input type="text" value="993"/>	1,015	1,895
<u>American Indian or Alaska Native</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Asian</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Black or African American</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>White</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Two or more races</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0	<input type="text"/>	0	0
<b>TOTAL</b>	936	957	1,020	1,042	1,956

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

**Bachelor's degrees**

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2011 and June 30, 2012. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
<b>By Gender</b>		
Men	<input type="text" value="840"/>	861
Women	<input type="text" value="919"/>	941
<b>TOTAL</b>	1,759	1,802
<b>By Race/Ethnicity</b>		
<u>Nonresident alien</u>	<input type="text" value="5"/>	5
<u>Hispanic/Latino</u>	<input type="text" value="1,754"/>	1,797
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	0
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0

<u>White</u>	<input type="text" value="0"/>	0
Two or more races	<input type="text" value="0"/>	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0
<b>TOTAL</b>	1,759	1,802

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**By Age**

Under 18	<input type="text" value="4"/>	
18-24	<input type="text" value="1,157"/>	
25-39	<input type="text" value="595"/>	
40 and Above	<input type="text" value="3"/>	
Age Unknown	<input type="text" value="0"/>	
<b>TOTAL</b>	1,759	1,802

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

**Master's degrees**

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2011 and June 30, 2012. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
<b>By Gender</b>		
Men	<input type="text" value="89"/>	89
Women	<input type="text" value="90"/>	90
<b>TOTAL</b>	179	179
<b>By Race/Ethnicity</b>		
<u>Nonresident alien</u>	<input type="text" value="51"/>	51
<u>Hispanic/Latino</u>	<input type="text" value="128"/>	128
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	0
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0

<u>White</u>	<input type="text"/>	0
Two or more races	<input type="text"/>	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0
<b>TOTAL</b>	179	179

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**By Age**

Under 18	<input type="text" value="0"/>	
18-24	<input type="text" value="1"/>	
25-39	<input type="text" value="168"/>	
40 and Above	<input type="text" value="10"/>	
Age Unknown	<input type="text" value="0"/>	
<b>TOTAL</b>	179	179



Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

**Doctor's degrees**

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2011 and June 30, 2012. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
<b>By Gender</b>		
Men	<input type="text" value="7"/>	7
Women	<input type="text" value="11"/>	11
<b>TOTAL</b>	18	18
<b>By Race/Ethnicity</b>		
<u>Nonresident alien</u>	<input type="text" value="5"/>	5
<u>Hispanic/Latino</u>	<input type="text" value="13"/>	13
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	0
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0

<u>White</u>	<input type="text"/>	0
Two or more races	<input type="text"/>	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0
<b>TOTAL</b>	18	18

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**By Age**

Under 18	<input type="text"/>	
18-24	<input type="text"/>	
25-39	16	
40 and Above	2	
Age Unknown	<input type="text"/>	
<b>TOTAL</b>	18	18

Prepared By

**This survey component was prepared by:**

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact	<input type="radio"/>	Finance Contact	<input type="radio"/>	Other
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Name:

Email:

How long did it take to prepare this survey component?  hours  minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

## Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2013.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

## Summary of Completions Data

Award Level	Number of Completions	
	1 <sup>st</sup> major	2 <sup>nd</sup> major
<u>Bachelors degree</u> or equivalent	1,802	0
<u>Master's degree</u>	179	0
<u>Doctor's degree - research/scholarship</u>	18	0
Total number of degrees and certificates	1,999	

## Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	936	1,020	1,956

**Completions**

**University of Puerto Rico-Mayaguez (243197)**

Source	Description	Severity	Resolved	Options
<b>Global Edits</b>				
Perform Edits	Current year completions (62) are not within the expected range when compared to completions (37) reported in the prior year for: men, 2-digit field (01), award level (5). Please explain or correct. (Error #10504)	Explanation	Yes	
Reason: During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.				
Perform Edits	Current year completions (58) are not within the expected range when compared to completions (31) reported in the prior year for: women, 2-digit field (01), award level (5). Please explain or correct. (Error #10506)	Explanation	Yes	
Reason: During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.				
Perform Edits	Current year completions (28) are not within the expected range when compared to completions (12) reported in the prior year for: women, 2-digit field (14), award level (7). Please explain or correct. (Error #10505)	Explanation	Yes	
Reason: During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.				
Perform Edits	Current year completions (50) are not within the expected range when compared to completions (31) reported in the prior year for: women, 2-digit field (40), award level (5). Please explain or correct. (Error #10506)	Explanation	Yes	
Reason: During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.				
Perform Edits	Current year completions (29) are not within the expected range when compared to completions (11) reported in the prior year for: men, 2-digit field (42), award level (5). Please explain or correct. (Error #10503)	Explanation	Yes	
Reason: During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.				
Perform Edits	Current year completions (76) are not within the expected range when compared to completions (34) reported in the prior year for: women, 2-digit field (42), award level (5). Please explain or correct. (Error #10506)	Explanation	Yes	
Reason: During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.				
Perform Edits	Current year completions (39) are not within the expected range when compared to completions (14) reported in the prior year for: men, 2-digit field (51), award level (5). Please explain or correct. (Error #10503)	Explanation	Yes	
Reason: During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.				
Perform Edits		Explanation	Yes	

	Current year completions (81) are not within the expected range when compared to completions (46) reported in the prior year for: women, 2-digit field (51), award level (5). Please explain or correct. (Error #10506)			
Reason:	During the past academic year 2011-2012 the numbers reported were of unduplicated degrees.			

**12-month Enrollment Survey  
2012-2013**

**Academic Year 2011-2012**

## 12-month Enrollment 2012-13

Institution: University of Puerto Rico-Mayaguez (243197)  
User ID: P2431971

### Overview screen

#### 12-month Enrollment Overview

The 12-Month Enrollment component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated. Institutions with Doctor's-professional practice students will also report the FTE enrollment of those students. NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

#### Data Reporting Reminders:

- All institutions must now use the July 1 - June 30 reporting period. There is no longer the option of using the September 1 - August 31 reporting period.

&nbsp;

#### Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.



### Undergraduate Instructional Activity Type

Undergraduate instructional activity data in Part B may be reported in units of contact hours or credit hours.

Which instructional activity units will you use to report undergraduate instructional activity?

Please note that any graduate level instructional activity must be reported in credit hours.

- |                                  |   |
|----------------------------------|---|
| <input type="radio"/>            | Contact hours   |
| <input checked="" type="radio"/> | Credit hours  |
| <input type="radio"/>            | Both contact and credit hours (some undergraduate programs measured in contact hours and some measured in credit hours) |

You may use the space below to provide context for the data you've reported above.

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## Part A - Unduplicated Count

### 12-month Unduplicated Count by Race/Ethnicity and Gender


July 1, 2011 - June 30, 2012

#### Race/Ethnicity Reporting Reminder:

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

#### Graduate Student Reporting Reminder:

- Report all postbaccalaureate degree and certificate students as graduate students, including any doctor's-professional practice students (formerly first-professional)

Students enrolled for <u>credit</u>	<u>Undergraduate students</u>	<u>Graduate students</u>
<b>Men</b>		
<u>Nonresident alien</u>	14	129
<u>Hispanic/Latino</u>	6,236	441
<u>American Indian or Alaska Native</u>		
<u>Asian</u>		
<u>Black or African American</u>		
<u>Native Hawaiian or Other Pacific Islander</u>		
<u>White</u>		
<u>Two or more races</u>		
<u>Race and ethnicity unknown</u>		
<b>Total men</b>	6,250	570
Total men prior year	6,409	611
<b>Women</b>		
<u>Nonresident alien</u>	8	85
<u>Hispanic/Latino</u>	5,812	396
<u>American Indian or Alaska Native</u>		
<u>Asian</u>		
<u>Black or African American</u>		
<u>Native Hawaiian or Other Pacific Islander</u>		
<u>White</u>		
<u>Two or more races</u>		
<u>Race and ethnicity unknown</u>		
<b>Total women</b>	5,820	481
Total women prior year	6,021	514
<b>Grand total (2011-12)</b>	12,070	1,051
<b>Prior year data:</b>		
Unduplicated headcount (2010-11)	12,430	1,125
 Total enrollment Fall 2011	11,534	940
<i>NOTE: Grand total (2011-12) calculated above is expected to be greater than Total enrollment Fall 2011.</i>		

**Part B - Instructional Activity**

**12-month Instructional Activity**  
**July 1, 2011 - June 30, 2012**

	2011-12 total activity	Prior year data
<b>Undergraduate level:</b>		
<u>Credit hour activity</u>	<input type="text" value="339,472"/>	<b>350,187</b>
<b>Graduate level:</b>		
<u>Credit hour activity</u>	<input type="text" value="8,931"/>	<b>10,701</b>

Calendar system (as reported on the prior year IC survey component): **Semester**

If the calculated FTE estimates below are not reasonable, **AND** you have reported the correct instructional activity hours above, enter your best FTE estimate in the "Institution reported FTE" column below and save the page. This option should be used **ONLY** if the calculated estimate is not reasonable for your institution.

Please provide your best estimate of undergraduate and graduate FTE for the 12-month reporting period **only if the calculated FTE estimate below is not reasonable:**

	Calculated FTE 2011-12	Institution reported FTE 2011-12	Prior year FTE 2010-11
Undergraduate student FTE	11,316	<input type="text" value="11,316"/>	<b>11,673</b>
Graduate student FTE	372	<input type="text" value="372"/>	<b>446</b>
Total FTE students	11,688	11,688	<b>12,119</b>

### Prepared by

This survey component was prepared by:

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact	<input type="radio"/>	Finance Contact	<input type="radio"/>	Other
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Name:

Email:

How long did it take to prepare this survey component?  hours  minutes

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Thank you for your assistance.

**Summary screen****12-Month Enrollment Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2013.

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<b>12-Month Unduplicated Headcount and Full-Time Equivalent Students</b>	
Total 12-month unduplicated headcount	13,121
Undergraduate student unduplicated headcount	12,070
Graduate student unduplicated headcount	1,051
Total 12-month full-time equivalent (FTE) student enrollment	11,688
Undergraduate student FTE	11,316
Graduate student FTE	372

**12-month Enrollment**

University of Puerto Rico-Mayaguez (243197)

**There are no errors for the selected survey and institution.**