

Supplemental Information Report to the
Middle States Commission on Higher Education
from

UNIVERSITY OF PUERTO RICO AT MAYAGUEZ
Mayaguez, PR 00681



Arq. Wilma Santiago, Interim Chancellor
March 15, 2018

Subject of the Follow-Up Report:

To request a Supplemental Information report, due March 15, 2018, regarding the status of the institution. A small team visit will follow submission of the report. To note that the monitoring report submitted in September 2017 will be acted upon at the June Commission meeting. The next evaluation visit is scheduled for 2024-2025.

1. What is the current financial situation of the institution? Please discuss and analyze the impact on budgets and resource allocations of the hurricanes, the fiscal situation of Puerto Rico, and the fiscal plan of the University of Puerto Rico, and include financial projections through May 2019.

The answer to this question will be divided into the UPR System information followed by the specific information for UPR Mayaguez.

UPR SYSTEM

The University of Puerto Rico has re-established its educational operation on all of the 11 campuses and is receiving all of its projected revenues. The lottery revenues and government allocations, as well as the student's tuition income has been very similar to previously forecasted. Although there has been a decrease in students registered of less than 4% on the second semester tuition. Over 100 students have accepted hurricane relief offers from higher education institutions in the Mainland, such as Brown, NYU, University of Chicago and Cornell, amongst others. In Cornell we have 62 students that are conducting studies this semester as visiting student, supported by an inter-institutional agreement. These students are still UPR students and all are expected to return to UPR on the Fall semester.

The institution has maintained all of its teaching staff and support personnel through the aftermath of Hurricanes Irma and María and thereafter. The student body has been stable. Special arrangements were done to fulfil the needs of students that needed to stay in a campus close to home during this academic year with the mechanism of "special permit". Also, as mentioned above, many students accepted offers from higher education institutions in the Mainland who have hosted them as visiting students for either one semester or the entire academic year. All of the campuses re-initiated operation and classes after the hurricanes before November 6, 2018 and all of them will finish the second (Spring) semester before June 30, 2018. All of the campuses adjusted their academic calendars in order to comply with the contact hours required.

The night in which we received the impact of hurricane Maria, on Wednesday, September 20th some of the buildings were damaged, wireless communications systems/companies collapsed; electrical and water services were also interrupted.

The following data summarizes the damages to the institutional physical facilities:

Specific Damages for Each Campus	
Campus	Damages measured in amount of money
Medical Sciences	\$ 8,500,000.00
Carolina	\$ 4,000,000.00
Rio Piedras	\$ 25,969,391.00
Arecibo	\$ 10,000,000.00
Cayey	\$ 7,034,070.00
Humacao	\$ 30,687,000.00
Utua	\$ 443,176.47

Bayamón	\$ 3,016,400.00
Mayagüez	\$ 16,198,477.00
Aguadilla	\$ 3,000,000.00
Ponce	\$ 1,048,663.00
Central Administration and Botanical Garden	\$ 6,683,195.68
TOTAL	\$117,907,373.15

The University has prepared an analysis of the infrastructure damage which was submitted to the institution's insurance and to FEMA. The private insurance offers coverage up to \$100 Million, covering debris management, mitigation and re-construction, under specific terms. The University also has additional insurance coverage for art and libraries collections, up to \$100 Million. FEMA covers whatever the insurance does not. Thus, at the beginning of the next academic year it is expected for these two sources to reconstitute to the UPR the funds use to deal with mitigation and reconstruction of the damages caused by the hurricanes. As shown above, the preliminary damage assessment for all of the UPR units surpasses \$ 100 Million.

Congress recently approved \$15-billion disaster *aid* for *Puerto Rico*. The UPR has submitted a Recovery Plan, following a request from the local government and taking in account the specific situation of each one of the campuses. The UPR is also entitled to receive some of these relief funds assigned by Congress. We are confident that on academic year 2081-2019 we will operate normally. The admission process is already in progress, receiving more applications than last year.

UPR MAYAGUEZ

The current financial situation of UPRM is the same as reported in the December, 2017 supplemental report. Although we suffered damages by the strong rain and wind caused by Hurricane María, mainly in various buildings and areas on campus, we continue to operate with our budget. The UPR System has reported the damages and has received five million dollars from the insurance company to begin repairing buildings within the campuses. UPRM has received \$436,363.63. Of this money, \$100,000 was utilized to pick up debris and the remaining amount has been assigned to repair the affected buildings on Campus.

The 10.31% budget cut left \$135,113,000 for the UPRM to operate. Keeping this in mind and analyzing the inevitable costs that the Campus needs in order to operate, the Institutional Efficiency Committee (IEC) evaluated the areas of opportunity to reduce costs while not risking student services.

All these components led to the creation of bylaws to optimize the academic and research resources and the functionality of the institution (Certified by Administrative Board- 16-17-307 (teaching), 16-17-309 (research))

The total budget for the 2017–18 academic year is \$167,272,014. The following shows the distribution of the current budget by deanships and faculties. At UPRM, faculties are the academic colleges and they are in charge of the course offerings.

UNIT	BUDGET	TOTAL
Research and Development Center	\$1,475,491	
Chancellor's Office	5,653,253	
General Accounts	12,608,184	
Deanship of Administration	19,682,123	
Deanship of Academic Affairs	8,608,162	
Deanship of Students	4,242,504	
Faculty of Arts and Sciences	45,012,969	
Faculty of Business Administration	4,408,977	
Faculty of Engineering	26,043,813	
Faculty of Agricultural Sciences	7,377,608	
Sub-Total		\$135,113,085
Agricultural Extension Station*	17,453,219	
Agricultural Experimental Station*	14,705,710	
TOTAL- Recurring Budget UPRM		\$167,272,014

*Central Administration sends these funds directly to the Stations.

The IEC mainly focused on optimizing the fiscal and human resources of the academic faculty. They also highlighted the research resources and requested adjustments, not affecting research, but utilizing funds better. Thanks to this exercise, the current budget has allowed for the 2017-2018 academic year to run well. Course offerings were granted to all students, and full-time incoming students received 12–15 credit hour loads this semester.

The fiscal situation for this year together with student services, academia, and research are stable and operating. The following table shows the funds projection for the next three years. The Agricultural Stations receive their funds per year and these are established by Central Administration. Therefore, the total general funds for this academic year is \$135,113,085 as shown in the table below.

**University of Puerto Rico
Mayaguez Campus**

**Budget Distribution - Summary
General Fund - UPR**

		Allocated Budget	Multiannual Projection		
		2017-18	2018-19	2019-20	2020-21
University of Puerto Rico - Mayaguez Campus		\$135,113,085.00	\$ 134,420,167.67	\$ 133,738,768.68	\$ 133,039,278.32
Personnel Services		84,692,652.24	84,228,992.63	83,774,426.21	83,329,371.11
5020	Salaries - Faculty	150,000.00	150,000.00	150,000.00	150,000.00
5021	Salaries - Faculty Full Time	48,940,095.72	48,940,095.72	48,940,095.72	48,940,095.72
5023	Salaries - Irregular Faculty	1,665,361.00	1,665,361.00	1,665,361.00	1,665,361.00
5040	Compensations - Faculty	1,382,120.00	1,382,120.00	1,382,120.00	1,382,120.00
5060	Bonuses - Faculty	500,000.00	500,000.00	500,000.00	500,000.00
5101	Salaries - Non Faculty Personnel	30,331,477.68	29,876,818.07	29,431,251.65	28,994,596.55
5103	Salaries - Irregular Non Faculty Personnel	125,614.00	125,614.00	125,614.00	125,614.00
5130	Compensations - Non Faculty Personnel	120,000.00	120,000.00	120,000.00	120,000.00
5160	Other payments - Faculty and Non Faculty	293,000.00	293,000.00	293,000.00	293,000.00
5164	Christmas Bonus	989,400.00	980,400.00	971,400.00	963,000.00
5190	Jornales a Estudiantes	195,583.84	195,583.84	195,583.84	195,583.84
Employer's Share and Other Benefits		30,856,905.60	30,627,647.88	30,400,815.31	30,146,380.05
5200	Employer's Share - Federal and State	118,382.00	118,382.00	118,382.00	118,382.00
5221	Employer's Share - Federal Social Security	4,976,185.03	4,934,356.35	4,893,364.24	4,853,191.97
5222	Employer's Share - Federal Medicare	1,163,783.59	1,157,191.03	1,150,730.31	1,144,398.81
5245	Employer's Share - State Incapacity Insurance	1,163,786.73	1,157,194.17	1,150,733.46	1,144,401.96
5261	Employer's Share - Pension Fund	11,549,868.24	11,483,624.33	11,418,705.31	11,317,905.31
5263	Employer's Share - Health Insurance	11,872,800.00	11,764,800.00	11,656,800.00	11,556,000.00
5300	Other Benefits	12,100.00	12,100.00	12,100.00	12,100.00
Services, Supplies and Other Expenses		19,563,527.16	19,563,527.16	19,563,527.16	19,563,527.16
6020	Materials	2,669,557.00	2,669,557.00	2,669,557.00	2,669,557.00
6040	Health care supplies	200.00	200.00	200.00	200.00
6070	Library's reference material	1,500,616.00	1,500,616.00	1,500,616.00	1,500,616.00
6080	Parts and accessories for equipment repairment	138,220.00	138,220.00	138,220.00	138,220.00
6083	Equipment supplies	500.00	500.00	500.00	500.00
6100	Maintenance expenses	843,448.00	843,448.00	843,448.00	843,448.00
6140	Leasing expenses	296,447.16	296,447.16	296,447.16	296,447.16
6160	Communications Services	39,100.00	39,100.00	39,100.00	39,100.00
6163	Mailing	100.00	100.00	100.00	100.00
6171	Telephone	281,176.00	281,176.00	281,176.00	281,176.00
6200	Professional and non-prof services, consulting	539,420.00	539,420.00	539,420.00	539,420.00
6300	Other services and miscellaneous expenses	184,290.00	184,290.00	184,290.00	184,290.00
6364	Student health insurance	1,044,907.00	1,044,907.00	1,044,907.00	1,044,907.00
6370	Insurance premiums	28,848.00	28,848.00	28,848.00	28,848.00
6371	Other insurance premiums	1,980.00	1,980.00	1,980.00	1,980.00
6381	Electricity	7,047,497.00	7,047,497.00	7,047,497.00	7,047,497.00
6382	Water and sewer	870,552.00	870,552.00	870,552.00	870,552.00
6383	Gas	4,800.00	4,800.00	4,800.00	4,800.00
6384	Fuels	281,350.00	281,350.00	281,350.00	281,350.00
6385	Garbage pick-up	184,700.00	184,700.00	184,700.00	184,700.00
6400	Travel expenses in official trips	146,460.00	146,460.00	146,460.00	146,460.00
6500	Institutional projects and campus activities expenses	14,600.00	14,600.00	14,600.00	14,600.00
7300	Equipment Non-Capital (\$200<=Cost<\$1,000)	122,595.00	122,595.00	122,595.00	122,595.00
7600	Capital Equipment (Costo=> \$1,000)	167,867.00	167,867.00	167,867.00	167,867.00
8010	Scholarships, stipends and special projects	2,969,297.00	2,969,297.00	2,969,297.00	2,969,297.00
9980	Fund transfers (in/out) - Budget office exclusive use	185,000.00	185,000.00	185,000.00	185,000.00

In an attempt to reduce the impact of the upcoming budget cuts, UPRM will continue optimizing the funds as established by the IEC and observe the following measures during this academic year:

- Optimize administrative costs.
 - Donations- In order to handle the private and public sectors in seeking funding, the Chancellor has hired a person to manage the request for funds. This person will be developing strategies to request funds (see <https://wordpress.uprm.edu/donaciones/en/home/>).
 - Government Agency Services- The Puerto Rican agencies utilize an amount of their funds to train personnel. The UPR system can provide these trainings to the different employees. Various directors of these agencies have already met with the different UPR chancellors and soon, these services will be offered at a cost for each campus to receive funding.
 - Private/Public Alliances are established to receive funding for construction and parking spaces. Various buildings throughout the UPR system are being discussed; at UPRM, the Darlington, a building which has been the hub for administrative work during student stoppages, is one of the buildings already in this process.
 - Online programs- UPRM, as established by the UPR Strategic Plan is already creating two online graduate programs for Agricultural and Engineering students. These programs will generate some funding for the institution.
 - Extramural Activities- UPRM has aggressively activated an extramural committee to seek funds for the University. Various activities are being discussed and researched to acquire funding.
 - Assess academic programs to ensure their cost effectiveness. Also, UPRM is currently in the process of reassessing the amount of credits per academic program to determine if these can be lowered. Lowering these will help with the budget as well as retention and graduation rates.
2. How has enrollment for fall 2017 and spring 2018 changed due to the impact of the hurricanes, and what has the impact been on your institution as a result? Please provide enrollment projections for the next three years starting with fall 2018.

The fall 2017 and spring 2018 did not have a major impact on our campus. During the fall 2017 term UPRM had 13,154 students. During the hurricane only 80 students totally withdrew from the University because of the effects of Maria. Currently, we have 12,519 students enrolled. Subtracting the total number of students during the fall term (13,154) minus the spring term (12,519) there is a difference of 635 students. Of these 635 students, 555 completed graduation requirements. Therefore, the total amount of students who did not re-enroll is 80, a very minor impact because of the hurricane.

The amount of students who are requesting admissions for the 2018-2019 academic year has been a bit slighter than last year. The following table shows the slight increase. In fact,

the projection for the following three years is very similar to the 2018-2019 academic year requests (if presented as a graph, it would be a flatline).

**COMPARISON BETWEEN REQUESTING VS. ADMITTED FOR 2017
AND 2018
UNIVERSITY OF PUERTO RICO AT MAYAGUEZ**

2017		2018	
<i>1ST ALTERNATIVE</i>		<i>1ST ALTERNATIVE</i>	
REQUESTED	3,560	REQUESTED	3,597
ADMITTED	1,962		
<i>2ND ALTERNATIVE</i>		<i>2ND ALTERNATIVE</i>	
REQUESTED	3,474	REQUESTED	3,373
ADMITTED	431		
<i>3RD ALTERNATIVE</i>		<i>3RD ALTERNATIVE</i>	
REQUESTED	3,003	REQUESTED	2,736
ADMITTED	217		
TOTAL ADMITTED	2,610	TOTAL REQUESTED (UP TO MARCH 12, 2018)	5,387

- Given the previously described impact, provide a discussion and analysis of strategies and/or modifications the institution has implemented to ensure the rigor and quality of: Curricula; including Instructional delivery, including whether the institution continues to have sufficient faculty to meet the educational needs of students; Learning resources to support the institution’s program of study and students’ academic progress; Assessment of student learning outcomes; The student experience and learning opportunities.

UPRM is currently in operation while keeping in mind the health of our students and administrative personnel. Classes have been rescheduled in other classrooms within campus and our academic calendar is running as programmed. Since the impact on our campus was extremely minor and business has continued as normal ensuring the rigor and quality of curricula, instructional delivery, sufficient faculty to meet the educational needs of students, continuous learning resources to support the institution’s program of study and students’ academic progress, assessment of student learning outcomes, and the student experience and learning opportunities.

4. Are the strategies and modifications identified in #3a-e above permanent? Provide an analysis of how the institution intends to continue to ensure the quality of education and services for students as it manages the on-going effects of the impact of the hurricanes.

As previously stated, all student services are currently offered to the students prior to opening the institution. The institution re-opened on October 30, 2017. From October 26-27, 2017, orientations were prepared for the students of the four faculties: Arts and Sciences, Business Administration, Engineering, and Agricultural Sciences. At these sessions, students were welcomed by the Chancellor and the Administrative Personnel. Among the information explained was the new academic calendar, study halls and hours, security on campus. Students were then led to the different information tables in case they needed any individual care and information. There were various tables providing supplies for the students that day as well as when classes began.

The spring 2018 is running normally with services being provided to students and professors offering their courses as scheduled. The academic schedule was submitted in the December 1, 2017 report and can be found at:

<http://academico.uprm.edu/cms/index.php?a=file&fid=16058>

5. Have significant developments occurred with regard to the following areas since the submission of the institution's December 1, 2017, Supplemental Information Report? Please describe those developments, providing details as indicated.

- a. Changes to the academic calendar stemming from the impact of the hurricanes;

As previously mentioned, the second semester 2017-2018 term began on February 14, 2018 and will end on June 5, 2018. The calendar allows for a four-week summer session as well as a six-week session which are important for our students since they go on summer internships (the calendar was submitted in the previous supplemental report but can be found at:

<http://academico.uprm.edu/cms/index.php?a=file&fid=16058>). During the second terms, there will be classes on the local holidays. Students will only have off Holy Thursday and Friday.

- b. The establishment of temporary sites or sites for instruction (provide addresses);

The institution did **not** establish a temporary site or sites for instruction since they were not needed, our campus has electricity and water and is functioning at full capacity.

- c. Partnerships with another educational entity to deliver instruction to students (provide names of partners, including third-party providers);

The institution continues **not** having partners or plans to partner with another educational entity to deliver instruction to students since it is not necessary. Our campus is operating with electricity and water at full capacity.

- d. The institution's status with regard to Title IV student aid eligibility (attach documentation).

The status is the same as reported in the December 1, 2017 report: The Title IV status for UPRM remains the same. The day before Hurricane María was to hit Puerto Rico, the Financial Office on campus reported to the Federal Student Aid that services related to students may be affected. On September 28, 2017, Mr. Eric Santiago from the Federal Student Aid Office contacted the institution by e-mail to provide guidance about the different reports due and who to contact if these were not possible to submit on time. UPRM contacted these agencies and we are currently in compliance.

Prior to the hurricane, UPRM had submitted a Program Review Report to the Federal Student Aid Office. Various e-mails have been sent to Mr. Edward Buckley requesting a response to the report, the latest being August 31, 2017 and the recent being November 14, 2017. In both messages, Mr. Buckley acknowledges receipt of the report and that he has not yet reviewed but will soon issue a Final Program Review Determination Letter as soon as possible.

A copy of the Program Participation Agreement is attached to this report. The resubmission for Title IV is March 31, 2018.

6. Describe any other adverse impacts experienced by the institution that it may be important for the Commission to know about.

Aside from the effect on the buildings, there have not been any other adverse impacts experience by the institution that may be important for the Commission to know about.