

Institution: University of Puerto Rico-Mayaguez (243197)
User ID: P2431971

Overview

Institutional Characteristics Header Overview

Welcome to the Institutional Characteristics Header survey component (IC Header). This survey was introduced to collect data that are key to reporting throughout the IPEDS data collection, and must be completed and locked before any other survey can be started.

Some IC Header questions may require nothing more than a confirmation, if nothing has changed. Please make changes as necessary, and complete items that do need a response (enrollment questions).

Remember, it is the responsibility of the keyholder to provide NCES with accurate data about the institution. Please never hesitate to call the IPEDS Help Desk at 1-877-225-2568 and ask for help to make sure that you are reporting correctly!

Changes to This Year's IC Header Component:

- The multi-institution or multi-campus organization must now be selected from a list of organizations.
- The Open Admission screening question has been moved here from IC. The question has not changed.
- A new screening question concerning total Academic Libraries expenses has been added for degree-granting institutions only.

Because of the importance of the IC Header data in determining the screens you will receive in other surveys, be sure to report correctly, and to contact the IPEDS Help Desk if you have **ANY** questions about what you need to report.

The IC Header data affect other survey components in the following ways:

- The Educational Offerings question verifies your institution's inclusion in IPEDS.
- The Control and Levels page is key to all survey components, especially to Finance (F) and Graduation Rates (GR). Additionally, this is important information for students, impacts many federal reports, and is used in placing institutions in appropriate net price groupings.
- Calendar system selection impacts student charges data reported in Institutional Characteristics (IC), Fall Enrollment (EF) data, GR data, and Student Financial Aid (SFA) data related to the net price calculation.
- Enrollment levels impact student charges in IC and enrollment categories in the EF survey component.
- The Open Admission question determines whether the Admissions component will be required in the Winter.
- The Academic Libraries expenses question determines whether the Academic Libraries component will be required in the Spring. This question is asked of degree-granting institutions only.
- The operations question for new institutions determines reporting of 12-month enrollment (E12).

To download survey materials package for this component: [Survey Materials](#)

Part A - Educational Offerings

1. Which of the following types of instruction/programs are offered by your institution? [Check one or more]

If your institution does not offer occupational, academic or continuing professional programs, you are not expected to complete this or any other IPEDS survey.

<input type="checkbox"/>	<u>Occupational, may lead to a certificate, degree, or other formal award</u>
<input checked="" type="checkbox"/>	<u>Academic, leading to a certificate, degree, or diploma</u>
<input type="checkbox"/>	<u>Continuing professional</u> (postbaccalaureate only)
<input type="checkbox"/>	Recreational or <u>avocational (leisure) programs</u>
<input type="checkbox"/>	<u>Adult basic</u> or remedial instruction or high school equivalency
<input type="checkbox"/>	Secondary (high school)

Part B - Organization - Control and Levels

1. What is your institutional control or affiliation?

Be sure to select the correct control for your institution. Errors on this question have an impact throughout the IPEDS surveys, in federal reporting, in net price groupings, and on your institutions appearance to students. If you reported incorrectly in a previous year, please contact the Help Desk at 877.225.2568 to correct the error.

- Public - Select primary and or secondary controls below
 Primary control Secondary control (if applicable)
 State
- Private for-profit
- Private not-for-profit independent (no religious affiliation)
- Private not-for-profit religious affiliation - Select affiliation below
- Select One

2. What award levels are offered by your institution? [Check all that apply]

When reporting award levels for sub baccalaureate certificates (levels 1, 2, and 4), **determine program length by the number of credit or contact hours**, NOT the academic year length in parentheses. The academic year length is meant only to provide context.

The 'Other' award level should not be used unless your program truly does not fit any of the other award levels. We expect very few institutions to fit the 'Other' category.

Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs. Check the applicable award level 1, 2, or 4, depending on the length of the Teacher Preparation program.

Award Level

BELOW THE BACCALAUREATE:

- | | |
|---|---|
| 1 | <input type="checkbox"/> <u>Postsecondary award, certificate, or diploma of</u> (less than one academic year)
- less than 900 contact or clock hours, or
- less than 30 semester or trimester credit hours, or
- less than 45 quarter credit hours |
| 2 | <input type="checkbox"/> <u>Postsecondary award, certificate, or diploma of</u> (at least one but less than two academic years)
- at least 900 but less than 1800 contact or clock hours, or
- at least 30 but less than 60 semester or trimester credit hours, or
- at least 45 but less than 90 quarter credit hours |
| 3 | <input type="checkbox"/> <u>Associate's degree</u> |
| 4 | <input type="checkbox"/> <u>Postsecondary award, certificate, or diploma of</u> (at least two but less than four academic years)
- 1800 or more contact or clock hours, or
- 60 or more semester or trimester credit hours, or
- 90 or more quarter credit hours |

BACCALAUREATE AND ABOVE:

- | | |
|----|---|
| 5 | <input checked="" type="checkbox"/> <u>Bachelor's degree</u> or equivalent |
| 6 | <input type="checkbox"/> <u>Postbaccalaureate certificate</u> |
| 7 | <input checked="" type="checkbox"/> <u>Master's degree</u> |
| 8 | <input type="checkbox"/> <u>Post-master's certificate</u> |
| 17 | <input checked="" type="checkbox"/> <u>Doctor's degree - research/scholarship</u> |
| 18 | <input type="checkbox"/> <u>Doctor's degree - professional practice</u> |
| 19 | <input type="checkbox"/> <u>Doctor's degree - other</u> |
| 12 | <input type="checkbox"/> <u>Other</u> (specify in box below) |

You may use the space below to provide context for the data you've reported above.

Part B - Organization - Calendar System

Your response to the next question determines how your institution reports Institutional Characteristics student charges data in the fall, Student Financial Aid data in the winter, and Graduation Rates data in the winter. **It also impacts the net price calculation in the Student Financial Aid survey.**

If the calendar system differs from prior year or requires a change, please contact the Help Desk at 877.225.2568.

3. What is the predominant calendar system at the institution? [Choose one]

Academic Year Reporting Method (Standard academic terms)

Selecting one of the following calendar types determines that your institution will provide Student Financial Aid and Graduation Rates data based on a FALL COHORT and student charges data for a full ACADEMIC YEAR.

- Semester
- Quarter
- Trimester
- 4-1-4 or similar plan

Program Reporting Method (Other calendar system)

Selecting one of the following calendar types determines that your institution will provide Student Financial Aid and Graduation Rates data based on a FULL-YEAR COHORT, and student charges data by PROGRAM.

- Differs by program
- Continuous basis (every 2 weeks, monthly, or other period)

Hybrid/Mixed Reporting Method (Standard academic terms, other academic calendar)

Selecting the hybrid calendar type determines that your institution will provide Student Financial Aid and Graduation Rates data based on a FULL-YEAR COHORT, and student charges data for a full ACADEMIC YEAR.

- Hybrid (Other academic calendar)

Part B - Organization - Student Enrollment

4. Does your institution enroll any of the following types of students?

Include all levels offered by your institution, even if there are no students currently enrolled at that level.

*Responses to this question determine which screens will be generated for reporting academic year tuition charges, and for reporting Fall Enrollment during the spring collection. Additionally, checking **Yes** for full-time, first-time, degree/certificate-seeking undergraduate students determines that your institution must report cost of attendance data (on the IC component) and Student Financial Aid data for these students.*

	Full-time		Part-time	
Undergraduate (academic or occupational programs)	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes
First-time, degree/certificate-seeking undergraduate	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes
Graduate (not including doctor's-professional practice)	<input type="radio"/> No	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input checked="" type="radio"/> Yes

6. For Fall 2009, did your institution have any full-time, first-time degree/certificate-seeking students enrolled in programs at the baccalaureate level or below?

*If you answer **Yes** to this question, you will be required to provide Graduation Rates data for the 2009-10 cohort in the winter collection. If you answer **No** to this question, indicate the reason you are not required to report Graduation Rates for the cohort year requested.*

If you reported any full-time, first-time degree/certificate-seeking undergraduates on the 2009-10 Enrollment survey, the data will be preloaded below.

	<input type="radio"/> No	
		<input type="checkbox"/> This institution did not enroll full-time, first-time (undergraduate) students. <input type="checkbox"/> This institution did not offer programs at or below the baccalaureate level. <input type="checkbox"/> This institution was not in operation in 2009-10.
	<input checked="" type="radio"/> Yes	

Full-time, first-time degree/certificate-seeking students from 2009-10 Enrollment survey (GR Cohort) 2,325

Part B - Multi-institution or Multi-campus Organization

7. Multi-institution or multi-campus organization

Is the institution part of a multi-institution or multi-campus organization that owns, governs, or controls the institution? **Do NOT indicate a religious affiliation here; that information is collected separately.**

If you need assistance or need to make changes, contact the Help Desk at 1-877-225-2568. You will not be able to lock your submission if this question is blank.

- No, this institution **IS NOT** a part of a multi-institution or multi-campus organization that owns, governs, or controls the institution.
- Yes, this institution **IS** a part of a multi-institution or multi-campus organization that owns, governs, or controls the institution.

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University of Puerto Rico

Part C - Other Survey Screening Questions - Library Expenses

Were your annual total library expenses for Fiscal Year 2015 greater than zero?


No

Yes

Part C - Other Survey Screening Questions - Open Admission


2. Does your institution have an open admission policy for all or most entering first-time degree/certificate-seeking undergraduate-level students?

If the only requirement for admission is a high school diploma or GED/other equivalent, your institution is still considered open admission. Institutions that require only an Ability to Benefit or similar test beyond the diploma/equivalent, and only reject a very small number of students based on the test, are also considered open admission.

 If your institution does not have an open admission policy, you will be required to report Admissions component regarding your admissions procedures and admissions yield.

No

Yes

 You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

Summary**Institutional Characteristics Header Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568.

GENERAL INFORMATION

Educational Offerings	Academic
Control	Public Primary Control: State Secondary Control: N/A
Award Levels Offered	Bachelor's degree Master's degree Doctor's degree - research/scholarship
Reporter Type	Academic
Calendar System	Semester
Levels of Enrollment Offered	Full-time Undergraduate Full-time First-time, degree/certificate-seeking Undergraduate Full-time Graduate (not including doctor's professional) Part-time Undergraduate Part-time First-time, degree/certificate-seeking Undergraduate Part-time Graduate (not including doctor's professional)
System	University of Puerto Rico

IC Header

University of Puerto Rico-Mayaguez (243197)

There are no errors for the selected survey and institution.

Institution: University of Puerto Rico-Mayaguez (243197)
 User ID: P2431971

Overview

Institutional Characteristics Overview

Welcome to the Institutional Characteristics (IC) component. This component collects important information about your institution's mission, student services, and student charges.

Much of the data reported on IC appear on College Navigator, which is updated once after IC data has been finally reviewed. Thus, errors may stay on College Navigator for a full year.

Additionally, the cost of attendance data are used to calculate the net price of attendance in the Student Financial Aid component. This has important implications for what students see about your institution, and also for the College Affordability and Transparency Center's lists. **Revisions or changes to costs can ONLY be made in the Student Financial Aid component and not in the prior year revision system.**

Remember, it is the responsibility of the keyholder to submit accurate data about the institution. Please contact the IPEDS Help Desk for clarifications to make sure that you are reporting correctly.

Changes to This Year's IC Component

There were no changes implemented for the 2015-16 data collection period.

Common Errors

Quality control reviews of past IC data indicate frequently made errors. Please review the common errors below to ensure accurate reporting. Additional common errors or tips can be found in the New Keyholder Handbook under Resources.

- Question 2 should only be marked 'YES' if your institution is **EXCLUSIVELY** distance education. Do not mark 'YES' if your courses/programs are also available in person.
- Do not try to outsmart fatal errors; this is falsifying data. Contact the Help Desk to override, or fix, the data.
- Make sure you understand ALL definitions before responding to questions. For example, make sure that you are reporting for an 'ACADEMIC YEAR' or 'PROGRAM' as defined by IPEDS.

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)


Part A - Mission Statement and Distance Education

1. Provide the institution's mission statement or a web address (URL) where the mission statement can be found. Typed statements are limited to 2,000 characters or less. The mission statement will be available to the public on College Navigator.

Mission Statement URL:

Please begin URL with "http://" or "https://"

Mission Statement

 2. Are all the programs at your institution offered exclusively via distance education?

No

Yes

Part B - Services and Programs for Servicemembers and Veterans

1. Which of the following are available to veterans, military servicemembers, or their families?

- Yellow Ribbon Program (officially known as Post-9/11 GI Bill, Yellow Ribbon Program)
- Credit for military training
- Dedicated point of contact for support services for veterans, military servicemembers, and their families
- Recognized student veteran organization
- Member of Servicemembers Opportunity Colleges
- None of the above



You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

For more information, see <http://www.uprm.edu/registrar/veteranos.php>

Part C - Student Services - Special Learning Opportunities

1. Does your institution accept any of the following? [Check all that apply]

- Dual credit (college credit earned while in high school)
- Credit for life experiences
- Advanced placement (AP) credits
- None of the above

2. What types of special learning opportunities are offered by your institution? [Check all that apply]

- ROTC
 - Army
 - Navy
 - Air Force
- Study abroad
- Weekend/evening college
- Teacher certification (for the elementary, middle school/junior high, or secondary level)
 - Do **not** include certifications to teach at the postsecondary level.
 - Students can complete their preparation in certain areas of specialization
 - Students must complete their preparation at another institution for certain areas of specialization
 - This institution is approved by the state for the initial certification or licensure of teachers
- None of the above

3. If your institution grants a bachelor's degree or higher but does not offer a full 4-year program of study at the undergraduate level, how many years of completed college-level work are required for entrance?

Number of years

Select One

Part C - Student Services - Distance Opportunities

4. Which of the following selected student services are offered by your institution? [Check all that apply]

- Remedial services
- Academic/career counseling services
- Employment services for current students
- Placement services for program completers
- On-campus day care for children of students
- None of the above

5. Does your institution have its own library or are you financially supporting a shared library with another postsecondary education institution?

- Have our own library
- Do not have our own library but contribute financial support to a shared library
- Neither of the above

6. Indicate whether or not any of the following alternative tuition plans are offered by your institution.

- No
 - Yes
- Tuition guarantee
 - Prepaid tuition plan
 - Tuition payment plan
 - Other (specify in box below)

7. Please indicate at what level(s) your institution offers distance education opportunities (courses and/or programs).

- Undergraduate
- Graduate
- The institution does not offer distance education opportunities


You may use the space below to provide context for the alternative tuition plans you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

<http://www.uprm.edu/recaudaciones>

Part C - Disability Service

Please indicate the percentage of all undergraduate students enrolled during fall 2014 who were formally registered as students with disabilities with the institution's office of disability services (or the equivalent office).

<input checked="" type="radio"/>	3 percent or less	
<input type="radio"/>	More than 3 percent:	%

 You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

For more information, see <http://www.uprm.edu/cms/index.php/page/85>

Part D - Student Charges Questions

1. Are all full-time, first-time degree/certificate-seeking students required to live on campus or in institutionally-controlled housing?

If you answer **Yes** to this question, you will not be asked to report off-campus room and board in the price of attendance (D11).

This is only a screening question, and your response does not show up on College Navigator.

*If you make any exceptions to this rule, and have even one first-time, full-time student living off-campus, please answer **No** so that this does not cause conflicts with the Student Financial Aid survey. Making changes to the SFA component is very difficult and may lead to inaccurate reporting for your institution.*

No

Yes, and we do not make **ANY** (even one) exceptions to this rule

2. Does your institution charge different tuition for in-district, in-state, or out-of-state students?

If you answer **Yes** to this question, you will be expected to report tuition amounts for in-district, in-state, and out-of-state students.

*Please only select **Yes** if you really charge different tuition rates, or you will be reporting the same numbers 3 times.*

No

Yes

3. Does your institution offer institutionally-controlled housing (either on or off campus)?

If you answer **Yes** to this question, you will be expected to specify a housing capacity, and to report a room charge or a combined room and board charge (D10).

No

Yes

Specify housing capacity for academic year 2015-16

4. Do you offer board or meal plans to your students?

If you answer **Yes** to this question, you will be expected to report a board charge or combined room and board charge (D10).

No

Yes - Enter the number of meals per week in the maximum meal plan available

Yes - Number of meals per week can vary (e.g., students' charge meals against a meal card)

Part D - Undergraduate Student Charges

If the institution charges an application fee, indicate the amount.

	Amount	Prior year
<u>Undergraduate application fee</u>	0	20

5. Charges to full-time undergraduate students for the full academic year 2015-16

Please be sure to report an average tuition that includes all students at all levels (freshman, sophomore, etc.).

	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
All full-time undergraduate students						
Average tuition	1,870	1,850	1,870	1,850	3,892	3,892
Required fees	179	144	179	144	179	144

6. Per credit hour charge for part-time undergraduate students

Please be sure to report an average per credit tuition that includes all students at all levels (freshman, sophomore, etc.).

	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
Per credit hour charge	55	55	55	55	114	114

Part D - Graduate Student Charges

If the institution charges an application fee, indicate the amount.

	Amount	Prior year
Graduate application fee	25	25

*Please do not include tuition for Doctor's Degree – Professional Practice programs.
 Data for those programs are collected separately.*

7. Charges to full-time graduate students for the full academic year 2015-16

	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
Average tuition	2,466	2,448	2,466	2,448	⚠ 6,371	4,339
Required fees	149	149	149	149	149	149


8. Per credit hour charge for part-time graduate students


	In-district	Prior year	In-state	Prior year	Out-of-state	Prior year
Per credit hour charge	137	137	137	137	⚠ 354	241


Part D - Student Charges - Price of Attendance

11. Cost of attendance for full-time, first-time undergraduate students:

Please enter the amounts requested below. These data will be made available to the public on College Navigator. If your institution participates in any Title IV programs (Pell, Stafford, etc.), you must complete all information. **Estimates of expenses for books and supplies, room and board, and other expenses are those from the Cost of Attendance report used by the financial aid office in determining financial need. Please talk to your financial aid office to get these numbers, to ensure that you are reporting correctly.**

 If the **2015-16 tuition and/or fees as reported on this page** for full-time, first-time students are covered by a tuition guarantee program, check the applicable box(es) under 'Tuition Guarantee'. Additionally, please indicate the maximum % increase that is guaranteed. *These numbers are expected to be fairly small. Please contact the Help Desk if you are confused about these values and how to report them.*

Charges for full academic year	2012-13	2013-14	2014-15	2015-16	 Tuition Guarantee (check only if applicable to entering students in 2015-16)	Guaranteed increase %
Published tuition and required fees:						
In-district						
Tuition	1,870	1,870	1,870	1,870	<input type="checkbox"/>	
Required fees	949	149	149	179	<input type="checkbox"/>	
Tuition + fees total	2,819	2,019	2,019	2,049		
In-state						
Tuition	1,870	1,870	1,870	1,870	<input type="checkbox"/>	
Required fees	949	149	149	179	<input type="checkbox"/>	
Tuition + fees total	2,819	2,019	2,019	2,049		
Out-of-state						
Tuition	3,892	3,892	3,892	3,892	<input type="checkbox"/>	
Required fees	949	149	149	179	<input type="checkbox"/>	
Tuition + fees total	4,841	4,041	4,041	4,071		
Books and supplies	1,825	1,825	1,825	1,862		
Off-campus (not with family):						
Room and board	8,280	8,280	8,280	8,751		
Other expenses	2,125	2,125	2,125	2,189		
Room and board and other expenses	10,405	10,405	10,405	10,940		
Off-campus (with family):						
Other expenses	2,900	2,900	2,900	2,987		

 You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

Non residents(out of state) students who are US citizens will be charged other fee and additional amount, equal to the minimum tuition that a resident of Puerto Rico would pay at a state institution in the resident's place of origin.

Part E - Athletic Association

1. Is this institution a member of a national athletic association?

<input type="radio"/>	No
<input checked="" type="radio"/>	Yes - Check all that apply
<input checked="" type="checkbox"/>	National Collegiate Athletic Association (NCAA)
<input type="checkbox"/>	National Association of Intercollegiate Athletics (NAIA)
<input type="checkbox"/>	National Junior College Athletic Association (NJCAA)
<input type="checkbox"/>	United States Collegiate Athletic Association (USCAA)
<input type="checkbox"/>	National Christian College Athletic Association (NCCAA)
<input type="checkbox"/>	Other

2. If this institution is a member of the NCAA or NAIA, specify the conference FOR EACH SPORT using the pull down menu.

Sport	NCAA or NAIA member		Conference
Football	<input checked="" type="radio"/> No	<input type="radio"/> Yes-Specify	Select One
Basketball	<input type="radio"/> No	<input checked="" type="radio"/> Yes-Specify	Division II Independents
Baseball	<input checked="" type="radio"/> No	<input type="radio"/> Yes-Specify	Select One
Cross country and/or track	<input type="radio"/> No	<input checked="" type="radio"/> Yes-Specify	Division II Independents

Summary**Institutional Characteristics Component Summary
Academic Year Reporters**

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Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

GENERAL INFORMATION

Mission Statement	http://www.uprm.edu/about/
Are all the programs at your institution offered completely via distance education?	No
Special Learning Opportunities	ROTC (Army Air Force) Study abroad Teacher certification (below the postsecondary level)
Student Services	Remedial services Academic/career counseling services Employment services for current students Placement services for program completers
Credit Accepted	Dual credit (college credit earned while in high school) Advanced placement (AP) credits
Undergraduate students enrolled who are formally registered with office of disability services	3 percent or less

PRICING INFORMATION

Estimated expenses for academic year for full-time, first-time students	2012-13	2013-14	2014-15	2015-16
In-district tuition and fees	\$2,819	\$2,019	\$2,019	\$2,049
In-state tuition and fees	\$2,819	\$2,019	\$2,019	\$2,049
Out-of-state tuition and fees	\$4,841	\$4,041	\$4,041	\$4,071
Books and supplies	\$1,825	\$1,825	\$1,825	\$1,862
Off-campus room and board	\$8,280	\$8,280	\$8,280	\$8,751
Off-campus other expenses	\$2,125	\$2,125	\$2,125	\$2,189
Off-campus with family other expenses	\$2,900	\$2,900	\$2,900	\$2,987
Average undergraduate student tuition and fees for academic year 2015-16	Tuition		Fees	
In-district	\$1,870		\$179	
In-state	\$1,870		\$179	
Out-of-state	\$3,892		\$179	
Average graduate student tuition and fees for academic year 2015-16	Tuition		Fees	
In-district	\$2,466		\$149	
In-state	\$2,466		\$149	
Out-of-state	\$6,371		\$149	
Alternative tuition plans	Tuition payment plan			

Institutional Characteristics**University of Puerto Rico-Mayaguez (243197)**

Source	Description	Severity	Resolved	Options
Screen: Undergrad Tuition				
Screen Entry	You reported that you charge an application fee for this student level in the prior year but you did not report an application fee this year. Please correct your data or explain the discrepancy. (Error #11192)	Explanation	Yes	
Reason:	During academic year 2014-15,UPR Governing Board issued a pilot plan (Certification No. 11 2014-15) stating that during academic year 2015-16, all high school applicants who aspire to be admitted as freshmen will be exempt from payment of the application fee. Once admitted and enrolled for the academic year 2015-16 the students will be charged an admission fee of \$30.			
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	During academic year 2014-15,UPR Governing Board issued a pilot plan (Certification No. 11 2014-15) stating that during academic year 2015-16, all high school applicants who aspire to be admitted as freshmen will be exempt from payment of the application fee. Once admitted and enrolled for the academic year 2015-16 the students will be charged an admission fee of \$30.			
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	During academic year 2014-15,UPR Governing Board issued a pilot plan (Certification No. 11 2014-15) stating that during academic year 2015-16, all high school applicants who aspire to be admitted as freshmen will be exempt from payment of the application fee. Once admitted and enrolled for the academic year 2015-16 the students will be charged an admission fee of \$30.			
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	During academic year 2014-15,UPR Governing Board issued a pilot plan (Certification No. 11 2014-15) stating that during academic year 2015-16, all high school applicants who aspire to be admitted as freshmen will be exempt from payment of the application fee. Once admitted and enrolled for the academic year 2015-16 the students will be charged an admission fee of \$30.			
Screen: Grad Tuition				
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	There was a clerical error when the number was submitted last year. We confirm this is the right number.			
Screen Entry	This value is expected to be within 20% of the prior year amount. Please correct your data or explain. (Error #11110)	Explanation	Yes	
Reason:	There was a clerical error when the number was submitted last year. We confirm this is the right number.			

Institution: University of Puerto Rico-Mayaguez (243197)
User ID: P2431971

Overview screen

12-month Enrollment Overview

The 12-Month Enrollment component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated. Institutions with Doctor's-professional practice students will also report the FTE enrollment of those students. NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

Data Reporting Reminders:

- All institutions must use the July 1 - June 30 reporting period.

Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Undergraduate Instructional Activity Type

Undergraduate instructional activity data in Part B may be reported in units of contact hours or credit hours.

Which instructional activity units will you use to report undergraduate instructional activity?

Please note that any graduate level instructional activity must be reported in credit hours.

- Contact hours
- Credit hours
- Both contact and credit hours (some undergraduate programs measured in contact hours and some measured in credit hours)

You may use the space below to provide context for the data you've reported above.

Part A - Unduplicated Count

12-month Unduplicated Count by Race/Ethnicity and Gender

July 1, 2014 - June 30, 2015

Reporting Reminders:

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Graduate Student Reporting Reminder:

- Report all postbaccalaureate degree and certificate students as graduate students, including any doctor's-professional practice students (formerly first-professional)

Men

Students enrolled for <u>credit</u>	<u>Undergraduate students</u>	<u>Graduate students</u>
<u>Nonresident alien</u>	5	43
<u>Hispanic/Latino</u>	6,177	558
<u>American Indian or Alaska Native</u>		
<u>Asian</u>		
<u>Black or African American</u>		
<u>Native Hawaiian or Other Pacific Islander</u>		
<u>White</u>		
<u>Two or more races</u>		
<u>Race and ethnicity unknown</u>		
Total men	6,182	601
Total men prior year	6,130	571


Women

Students enrolled for <u>credit</u>	<u>Undergraduate students</u>	<u>Graduate students</u>
<u>Nonresident alien</u>	2	24
<u>Hispanic/Latino</u>	5,449	461
<u>American Indian or Alaska Native</u>		
<u>Asian</u>		
<u>Black or African American</u>		
<u>Native Hawaiian or Other Pacific Islander</u>		
<u>White</u>		
<u>Two or more races</u>		
<u>Race and ethnicity unknown</u>		
Total women	5,451	485
Total women prior year	5,405	465

Grand total (2014-15)

	11,633	1,086
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Prior year data:

Unduplicated headcount (2013-14)	11,535	1,036
 Total enrollment Fall 2014	11,133	997

NOTE: Grand total (2014-15) calculated above is expected to be greater than Total enrollment Fall 2014.

Part B - Instructional Activity

12-month Instructional Activity

July 1, 2014 - June 30, 2015

Instructional Activity Reporting Reminder:

- Instructional activity is used to calculate an IPEDS FTE based on the institution's reported calendar system.
- Graduate credit hour activity should not include any doctor's-professional practice activity, the total of those students' FTE is entered separately instead.

FTE Reporting Reminder:

- Institutions need not report their own calculations of undergraduate or graduate FTE unless IPEDS FTE calculations would be misleading for comparison purposes among all IPEDS reporting institutions.

	2014-15 total activity	Prior year data
Instructional Activity		
Undergraduate level:		
Credit hour activity	322,825	320,789
Graduate level:		
Credit hour activity	10,186	9,746

Calendar system (as reported on the prior year IC Header survey component): **Semester**

If the IPEDS calculated FTE estimates below are not reasonable, **AND** you have reported the correct instructional activity hours above, enter your best FTE estimate in the "Institution reported FTE" column below and save the page. This option should be used **ONLY** if the calculated estimate is not reasonable for your institution and IPEDS comparisons.

Please provide your best estimate of undergraduate and graduate FTE for the 12-month reporting period **only if the calculated FTE estimate below is not reasonable for IPEDS comparison purposes:**

	Calculated FTE 2014-15	Institution reported FTE 2014-15	Prior year FTE 2013-14
Undergraduate student FTE	10,761	10,761	10,693
Graduate student FTE	424	566	406
Total FTE students	11,185	11,327	11,099

Summary screen**12-Month Enrollment Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

12-Month Unduplicated Headcount and Full-Time Equivalent Students

Total 12-month unduplicated headcount		12,719
	Undergraduate student unduplicated headcount	11,633
	Graduate student unduplicated headcount	1,086
Total 12-month full-time equivalent (FTE) student enrollment		11,327
	Undergraduate student FTE	10,761
	Graduate student FTE	566

12-month Enrollment

University of Puerto Rico-Mayaguez (243197)

Source	Description	Severity	Resolved	Options
Screen: Instructional Activity				
Perform Edits	The institution reported FTE entered on the Part B - Instructional Activity screen is significantly different from the estimate calculated from the instructional activity data. FTE should be calculated based on the total contact hours or credit hours (instructional activity) in which an average full-time student is expected to enroll over a 12-month period. Please correct your data or explain the reason for this variance, detailing the method used to calculate the entered FTE. (Error #9215)	Explanation	Yes	
Reason:	A full time graduate student at our university is a 9 credit per semester.That's the reason that we are now dividing by 18.			
Related Screens:	Instructional Activity			

Institution: University of Puerto Rico-Mayaguez (243197) User ID: P2431971

Completions Overview

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2014 and June 30, 2015. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2014 and June 30, 2015.

Completions Common Errors

Some common completions component errors include the following:

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.

Recent Changes

- The following question on **distance education** has been added to the bottom of each individual "CIP Data" screen:
"Is this program offered as a distance education program?"
- The following two screens, which collect data specifically on students were added to this component, beginning in the 2013-14 survey year:
 - **"All Completers"** - Collects the number of students who earned an award between July 1, 2014 and June 30, 2015 by gender and race/ethnicity. (The intent of this screen is to collect an **unduplicated count** of total numbers of completers.)
 - **"Completers by Level"** - Collects the number of students who earned an award between July 1, 2014 and June 30, 2015 by award level and 1) by gender; 2) by race/ethnicity; and 3) by age.
- The definition for Post-baccalaureate Certificate has changed slightly for the 2015-16 collection. The new definition is as follows: **An award that requires completion of an organized program of study beyond the bachelor's. It is designed for persons who have completed a baccalaureate degree, but does not meet the requirements of a master's degree.**

NOTE: Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered sub-baccalaureate undergraduate programs, and students in these programs are undergraduate students.

General Information

CIP Codes:

The [CIP 2010 Website](#) includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2000 CIP and 2010 CIP.

The Resources Page of the CIP 2010 website contains many valuable resources including:

- CIP 2010 Manual and copies of previous editions of the CIP Manual
- Crosswalk between the 2000 CIP codes and the 2010 CIP codes in Excel format

Keep in mind that some information provided by institutions on the Completions component appear in the [College Navigator](#), which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: [Survey Materials](#).

The prior year revision system can be accessed using the following link: [Prior Year Revision System](#)

All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

All Completers

Number of students by gender and race and ethnicity earning an award between July 1, 2014 and June 30, 2015. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
<u>Nonresident alien</u>	<input type="text" value="28"/>	28	<input type="text" value="19"/>	19	47
<u>Hispanic/Latino</u>	<input type="text" value="817"/>	836	<input type="text" value="884"/>	904	1,701
<u>American Indian or Alaska Native</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Asian</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Black or African American</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>White</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Two or more races</u>	<input type="text"/>	0	<input type="text"/>	0	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0	<input type="text"/>	0	0
TOTAL	845	864	903	923	1,748
PY TOTAL	900		911		1,811

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Bachelor's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2014 and June 30, 2015. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	<input type="text" value="748"/>	767
Women	<input type="text" value="820"/>	840
TOTAL	1,568	1,607
PY TOTAL	1,632	

By Race/Ethnicity

<u>Nonresident alien</u>	<input type="text" value="2"/>	2
<u>Hispanic/Latino</u>	<input type="text" value="1,566"/>	1,605
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	0
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0

<u>White</u>	<input type="text"/>	0
Two or more races	<input type="text"/>	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0
TOTAL	1,568	1,607

By Age		
Under 18	<input type="text"/>	
18-24	1,177	
25-39	383	
40 and Above	5	
Age Unknown	3	
TOTAL	1,568	1,607

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Master's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2014 and June 30, 2015. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	<input type="text" value="86"/>	86
Women	<input type="text" value="73"/>	73
TOTAL	159	159
PY TOTAL	161	

By Race/Ethnicity

<u>Nonresident alien</u>	<input type="text" value="34"/>	34
<u>Hispanic/Latino</u>	<input type="text" value="125"/>	125
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	0
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0

<u>White</u>	<input type="text"/>	0
Two or more races	<input type="text"/>	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0
TOTAL	159	159

By Age		
Under 18	<input type="text"/>	
18-24	6	
25-39	148	
40 and Above	5	
Age Unknown	<input type="text"/>	
TOTAL	159	159

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Doctor's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2014 and June 30, 2015. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	<input type="text" value="11"/>	11
Women	<input type="text" value="10"/>	10
TOTAL	21	21
PY TOTAL	18	

By Race/Ethnicity

<u>Nonresident alien</u>	<input type="text" value="11"/>	11
<u>Hispanic/Latino</u>	<input type="text" value="10"/>	10
<u>American Indian or Alaska Native</u>	<input type="text" value="0"/>	0
<u>Asian</u>	<input type="text" value="0"/>	0
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0

<u>White</u>	<input type="text"/>	0
Two or more races	<input type="text"/>	0
<u>Race and ethnicity unknown</u>	<input type="text"/>	0
TOTAL	21	21

By Age		
Under 18	<input type="text" value="1"/>	
18-24	<input type="text"/>	
25-39	<input type="text" value="16"/>	
40 and Above	<input type="text" value="4"/>	
Age Unknown	<input type="text"/>	
TOTAL	21	21

Summary

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Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Summary of Completions Data

Award Level	Number of Completions	
	1 st major	2 nd major
<u>Bachelors degree or equivalent</u>	1,607	0
<u>Master's degree</u>	159	0
<u>Doctor's degree - research/scholarship</u>	21	0
Total number of degrees and certificates	1,787	

Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	845	903	1,748

Completions

University of Puerto Rico-Mayaguez (243197)

Source	Description	Severity	Resolved	Options
Global Edits				
Perform Edits	Your institution reported in the prior year Institutional Characteristics survey that it offers undergraduate distance education opportunities (courses and/or programs), but you did not respond "Yes" to the distance education program question for any CIP code (award levels 1 to 5). Please correct your data or explain if your institution does not offer full programs via distance education. (Error #10585)	Explanation	Yes	
Reason:	Our institution does not offer full programs via distance education. We only offer some courses in 'hybrid' mode; that's means some hours by distance and the others face to face.			
Perform Edits	Your institution reported in the prior year Institutional Characteristics survey that it offers graduate distance education opportunities (courses and/or programs), but you did not respond "Yes" to the distance education program question for any CIP code (award levels 6 to 19). Please correct your data or explain if your institution does not offer full programs via distance education. (Error #10587)	Explanation	Yes	
Reason:	Our institution does not offer full programs via distance education. We only offer some courses in 'hybrid' mode; that's means some hours by distance and the others face to face.			
Perform Edits	Current year completions (24) are outside the expected range when compared to completions reported in the prior year (44) for: Men, 2-digit field (45), award level (5). Please correct your data or explain. (Error #10503)	Explanation	Yes	
Reason:	This number has been check and validated.			